



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | |
|---|--|
| Part A | |
| Data of the Institution | |
| 1. Name of the Institution | GOVT.COLLEGE SERAJ AT LAMBATHACH |
| Name of the head of the Institution | Dr. Y. P. Sharma |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 01907256681 |
| Mobile no. | 9418144474 |
| Registered Email | gcseraj-hp@nic.in |
| Alternate Email | ypscharma44474@gmail.com |
| Address | GOVT. COLLEGE SERAJ AT LAMBATHACH DISTT. MANDI H.P. |
| City/Town | MANDI |
| State/UT | Himachal pradesh |
| Pincode | 175048 |

| 2. Institutional Status | | | | | | | | | | | | | | | | | | | |
|--|-------------------|---------------------------------------|---|-------------|-------------|---|-------|------|---|-----------------|---------------------------------------|--|-------------------|----|---|------|------|-------------|-------------|
| Affiliated / Constituent | | | Affiliated | | | | | | | | | | | | | | | | |
| Type of Institution | | | Co-education | | | | | | | | | | | | | | | | |
| Location | | | Rural | | | | | | | | | | | | | | | | |
| Financial Status | | | state | | | | | | | | | | | | | | | | |
| Name of the IQAC co-ordinator/Director | | | Mr. Khyal Chand | | | | | | | | | | | | | | | | |
| Phone no/Alternate Phone no. | | | 01907256681 | | | | | | | | | | | | | | | | |
| Mobile no. | | | 8894930726 | | | | | | | | | | | | | | | | |
| Registered Email | | | gcseraj-hp@nic.in | | | | | | | | | | | | | | | | |
| Alternate Email | | | khyal.hpu@gmail.com | | | | | | | | | | | | | | | | |
| 3. Website Address | | | | | | | | | | | | | | | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | | http://gclambathach.in/igac/ssrReport.pdf | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year | | | Yes | | | | | | | | | | | | | | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | | | http://gclambathach.in/calender.html | | | | | | | | | | | | | | | | |
| 5. Accreditation Details | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>1.97</td> <td>2020</td> <td>04-May-2020</td> <td>03-May-2025</td> </tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accreditation | Validity | | Period From | Period To | 1 | C | 1.97 | 2020 | 04-May-2020 | 03-May-2025 |
| Cycle | Grade | CGPA | Year of Accreditation | Validity | | | | | | | | | | | | | | | |
| | | | | Period From | Period To | | | | | | | | | | | | | | |
| 1 | C | 1.97 | 2020 | 04-May-2020 | 03-May-2025 | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | | | 18-Mar-2020 | | | | | | | | | | | | | | | | |
| 7. Internal Quality Assurance System | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>One month sensitisation programme against Drug</td> <td>15-Nov-2019 30</td> <td>60</td> </tr> </tbody> </table> | | | | | | Quality initiatives by IQAC during the year for promoting quality culture | | | Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | One month sensitisation programme against Drug | 15-Nov-2019 30 | 60 | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | | | | | | | | | | | | | | | |
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | | | | | | | | | | | | | | | | | |
| One month sensitisation programme against Drug | 15-Nov-2019 30 | 60 | | | | | | | | | | | | | | | | | |

| | | |
|--|------------------|-----|
| Abuse in college campus | | |
| Orientation Programme for fresh students | 07-Aug-2019 1 | 80 |
| One Day Awareness Programme on CM Start- Up Scheme | 06-Jul-2019 1 | 150 |

L::asset('/', 'public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$instdata->upload_special_status))}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|----------------------------------|--------|----------------|-----------------------------|--------|
| Govt College Seraj at Lambathach | NA | State Govt | 2019 365 | 655649 |

[View Uploaded File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. The institution has successfully submitted the SSR to NAAC for the first cycle of accreditation.

2. To ensure effective functioning of various departments, Committees, Societies and Clubs for smooth functioning of the college.

3. Planned and effective implementation of various co-curricular activities, social responsibility programs for the benefits and awareness of the society.

4. To start certificate course on English speaking sponsored by state skill development authority and to prepare a road map to provide infrastructural facilities i.e. playgrounds, Girl hostel, science block.

5. To collect inputs from all students to improve the teaching learning process. Feedback from the students collected and analysed by the feedback analysis committee and findings in this regard were shared with the faculty for bringing about requisite improvements.

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|------------------------------|
| To review the academic calendar for the session 2019-20. | Done |
| To complete the documentation work for the current session. | Done |
| Formation of Formal IQAC. | Formed on 8-03-20 |
| To start work of SSR submission. | Submitted on 26th Sept. 2019 |
| To start certificate course on skill development (English Speaking). | Started on Sept. 2019 |
| To discuss about PTA meeting. | Held on 10th Oct. 2019 |
| Orientation Programme for fresh students of ongoing session. | 07-08-2019 |
| View Uploaded File | |

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

10-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institution has computer based partial Management Information System

to manage college administration generally and financial system particularly. Internal Assessment of students has been also managed by online portal. The college requirements are purchased from GeM (Government emarket) a dynamic and user friendly portal making procurement easy, paperless, and cashless with minimal human interface. The college has a well equipped, WiFi enabled library. To ensure the safety of the students, CCTV cameras are fixed at certain points. The Laboratories of the Faculty of Science, Department of Geography, and IT Lab are well maintained with the latest techniques. Smart Classroom cum Video Conferencing Room is used by the faculty and departments as per their need. The college has one BSNL lease line available of internet connection in the office with speed of 10MBPS. In computer lab, 15 computers are available in computer lab with JIO Internet connectivity with speed of 10MBPS. The entire college building is WiFi enabled. The institution has a well designed website to disseminate the college information to all stakeholders. Teachers have made WhatsApp groups for their classes to disseminate the academic information.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

HP University designs the curriculum of all the courses/subjects, which is further prescribed to all its affiliated colleges; accordingly, the same is followed by our institution. However, some faculty members get the opportunity to be a part of the Board of Studies/faculty, in different subjects and contribute in designing the curriculum. The college provides academic flexibility in the selection of subject combinations as per university norms at the time of admission. Staff council meetings are held to decide the workload and the timetable committee prepares the timetable which is uploaded on the website and is also displayed on the notice board. The goals and objectives of the curriculum are transmitted to the students by the faculty through teaching/interaction in and outside the classrooms. The college offers UG Programmes in 15 subjects in Arts, Commerce and Science under the Choice Based Credit System (CBCS). The college provides diverse and flexible programmes of study as envisaged in CBCS guidelines. Due to a large number of seats available and less strength, all students get admission, but strictly according to the norms of Himachal Pradesh University. The college ensures quality education through Comprehensive Continuous Assessment/Evaluation of students. In order to

refine their skills students are offered skill enhancement courses in their respective disciplines. The institution believes strongly in the inculcation of human values, gender equity, professional ethics, and promotion of environmental awareness among students. With a view to strengthen the curricular aspect of the college, feedback from the teachers and students is obtained and analyzed.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|------------------------|
| ESTC | - | 19/09/2019 | 180 | Yes | English Speaking Skill |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil | Nil | Nil |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nil | Nil | Nil |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 26 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| Nil | Nil | 0 |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships undertaken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| Nil | Nil | 0 |
| No file uploaded. | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | No |

Parents

No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution has a competent feedback system in place to collect regular input from the students and teachers regarding academic, infrastructural, and overall improvements in the work culture of the college. Inclusive feedback forms have been developed after due attentiveness in consultation with IQAC of the college. An appropriate sample size has been selected and feedback is collected from the students and teachers on curriculum, student support services, teaching learning process, infrastructural facilities and working of non-teaching staffs. The collected data are compiled and analysed by the feedback analysis committee of the college. The findings arrived at, and suggestions received from the stakeholders, are taken into consideration while devising future plans for the effective functioning of the college. A suggestion box is installed outside the principal's office to share ideas, feedback, and suggestions for the continuous quality improvement of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|------------------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA | ARTS | 1680 | 323 | 323 |
| BCom | COMMERCE | 240 | 37 | 37 |
| BSc | MEDICAL & NON-MEDICAL | 160 | 40 | 40 |
| View Uploaded File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 400 | 0 | 15 | 0 | 0 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|--|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 15 | 15 | 37 | 2 | 2 | 1 |
| View File of ICT Tools and resources | | | | | |
| View File of E-resources and techniques used | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

As such we don't have student mentoring system, but teachers are regularly mentoring students in the College at different levels i.e academic, personal and psycho-social support, professional and career counselling and other services. Due to Covid-19 Pandemic and the Lockdown since March 2020, student mentoring was facilitated online by teachers successfully. Academic counselling is available for all students. The students are mentored at the time of admissions on the nature and prospects of the discipline that they wish to choose. Later, the new entrants are mentored at the time of Orientation by teachers and Principal. In the Extra Classes, the teachers meet smaller groups of students to help them in resolving their academic and discipline related problems without any hesitation or peer pressure. These Classes are significantly valuable for slow learners and Hindi medium students. Students of all Department are mentored by their teachers how to organize, interact and lead the Society through NSS, Rangers Rovers, Eco-club, Red-Ribbon club, and Extra Co-Curricular Activities. Professional Counselling is provided by a Counsellor (Police department, Health department) invited by the College for psycho-social support of the students. Career Guidance Cell of the College organizes employability skill workshops such as communication skills, self-presentation especially during interviews, resume writing, soft skills etc. and seminars by health, police, administrative, agriculture horticulture representatives and higher education experts to create awareness among students about higher education and other job opportunities.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 400 | 15 | 1 : 27 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 18 | 15 | 3 | 0 | 4 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|-------------|--|
| Nill | Nil | Nill | Nil |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|------------------|----------------|--|---|
| BSc | BSc Medical | 2nd Year | Nill | Nill |
| BSc | BSc Medical | 1st Year | Nill | Nill |
| BCom | BCom Pass Course | 6th Sem | 15/09/2020 | 15/10/2020 |
| BCom | BCom Pass Course | 2nd Year | Nill | Nill |
| BCom | BCom Pass Course | 1st Year | Nill | Nill |
| BA | BA Pass | 6th Sem | 15/09/2020 | 15/10/2020 |

| | | | | |
|----|----------------|----------|------|------|
| | Course | | | |
| BA | BA Pass Course | 2nd Year | Nill | Nill |
| BA | BA Pass Course | 1st Year | Nill | Nill |

[View Uploaded File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The students and staff are well aware about the evaluation process. The college follows CBCS as Continuous Internal Evaluation (CIE) System which is prescribed by Himachal Pradesh University. Choice Based Credit System-CBCS emphasis on comprehensive continuous assessment (Assignment/Quiz/Seminar/Mid-Term Examination) which is designed at college level, and End-Term Examination which is set and evaluated at university level. It aims at fostering, monitoring as well as building peer learning, and skills of students. College Level: CCA for Arts and Commerce student (30 marks) 1. Assignment/Quiz/Seminar----- 10 marks 2. Mid-Term Examination----- 15 marks 3. Attendance----- 5 marks CCA for Science student (30 marks) 1. Assignment/Quiz/Seminar/Mid-Term Examination--- 15 marks 2. Attendance----- 5 marks 3. Lab Seminar/Lab CCA----- 10 marks Practical for Science, Geography, and Commerce student (20 marks) Evaluation in a continuous mode has improved student's regular participation in class attendance and completed assignments. Students, who miss the assignments due to ill health or participation in extra co-curricular activities, are given an extra opportunity on alternate date. The evaluation of CCA is being uploaded from college on the university website. University Level: End-Term exam for Arts, Math, Geography, and Commerce student (70 marks) End-Term exam for Science, Commerce, and Geography student (50 marks) The evaluation of End-Term Examination is carried out at different evaluation centers in the state, are uploaded on university website from different evaluation centers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar has been designed by the parent university and affiliated college implements the same in the institution. The academic calendar and evaluation schedule has been provided by the university for all affiliated colleges in the state. College adheres to these strictly whereas teaching/examination schedule gets prepared at college level and being followed in each semester/session. Index of academic calendar contains commencement and end of teaching, Theory/practical examination dates, result declaration, and holidays.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gclambathach.in/lcp/Consolidated%20Learning-Course-Programme Outcomes.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
|----------------|----------------|--------------------------|---|---|-----------------|

| | | | | | |
|------------------------------------|------|----------|-------------|----|-----|
| | | | examination | | |
| BCom | BCom | Commerce | 6 | 6 | 100 |
| BA Arts | BA | Arts | 97 | 97 | 100 |
| View Uploaded File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gclambathach.in/studentsatservey.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil | 0 | Nil | 0 | 0 |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil | Nil | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|--|--------------------|----------------------|
| Nil | Nil | Nil | GOVT. COLLEGE SERAJ AT LAMBATHACH | Nil | Nil |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Nil | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|------------------------------------|------------|-----------------------|--------------------------------|
| International | Botany | 2 | 4.64 |
| View Uploaded File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------------------------------|-----------------------|
| Economics | 1 |
| View Uploaded File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--|------------------|------------------------------------|---------------------|----------------|--|---|
| Plant Nanobionic Effect of Multi-walled Carbon Nanotubes on Growth, Anatomy, Yield and Grain Composition of Rice | Lomeshwar Sharma | Bionanos cience | 2020 | Nill | Department of Botany, Panjab University, Chandigarh, India | Nill |
| Plant growth-regulating molecules as thermoprotectants : functional relevance and prospects for improving heat tolerance in food crops | Lomeshwar Sharma | The Journal of Experimental Botany | 2020 | Nill | Department of Botany, Panjab University, Chandigarh, India | Nill |
| View Uploaded File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
|--------------------|----------------|------------------|---------------------|---------|---|---|

| | | | | | | |
|-------------------|-----|-----|-----|---|---|---|
| Nil | Nil | Nil | Nil | 0 | 0 | 0 |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-------------------|---------------|----------|-------|-------|
| Nil | 0 | 0 | 0 | 0 |
| No file uploaded. | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|--|--|
| International Yoga Day | NSS | 9 | 20 |
| NSS DAY | NSS | 5 | 45 |
| Fit India Movement | NSS RR | 12 | 150 |
| One Week Annual NSS Camp | NSS | 1 | 25 |
| International Ozone day | Eco Club | 10 | 200 |
| Cleanliness Campaign | RR | 2 | 48 |
| One Month sensitization Programme against Drug abuse | GC Seraj | 12 | 150 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|---------------------------------|
| Nil | Nil | Nil | 0 |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/ collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|--|----------------------------|--|--|
| Swachh Bharat | GDC Karsog | State Mega Camp | 1 | 2 |
| AIDS Awareness | RED CROSS SOCIETY | Remembrance of AIDS Day | 12 | 150 |
| Promotion of Tourism | Sub Division Thunag | Cultural Activities | 3 | 10 |

| | | | | |
|----------------------------|--|---|---|-----|
| Promotion of Local Culture | Sankalp Rangmandal Shimla language art and culture | Theater Workshop | 2 | 15 |
| Khelo India | Govt. Senior Secondary school Janjehli | State Level U19 Table Tennis (Girls) Championship | 2 | 50 |
| CM Start Up Scheme | Department of Industries H.P. | One Day Awareness Programme | 5 | 100 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| Nil | 0 | Nil | 0 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| Nil | Nil | Nil | Nil | Nil | 0 |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-------------------|--------------------|--------------------|---|
| Nil | Nil | Nil | 0 |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 655649 | 655649 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |

| | |
|-----------------------------------|-------------|
| Laboratories | Newly Added |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| Video Centre | Existing |
| Others | Newly Added |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Nil | Nil | Nil | 2021 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|------|-------------|--------|-------|--------|
| Text Books | 1537 | 0 | 1886 | 400000 | 3423 | 400000 |
| Others(s pecify) | 2 | 3190 | 0 | 0 | 2 | 3190 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| Nil | Nil | Nil | Nil |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------------|--------|
| Existing | 21 | 15 | 2 | 0 | 0 | 5 | 1 | 10 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 21 | 15 | 2 | 0 | 0 | 5 | 1 | 10 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 10 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 444600 | 444600 | 203768 | 203768 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The grant received by the college from government and the funds available in the college are utilized for new construction, renovation and for up keeping of all the infrastructure of the college. The construction and major maintenance is carried out by the Himachal Pradesh Public Work Departments (HPPWD) whereas, the minor maintenance is done by the building fund committee from time to time. To ensure the safety of the students, CCTV cameras are fixed at certain points. The Laboratories of the Faculty of Science, Department of Geography, IT Lab are well- maintained with the latest techniques. Smart Classroom-cum-Video Conferencing Room is used by the faculty and departments as per their need. The college has constituted different committees like Purchase Committee, Campus Beautification Committee, College Development and Maintenance Committee and Library Advisory Committee to inspect, look after and also for the maintenance of infrastructural academic, and support facilities. The equipments required to update the facilities in various laboratories are purchased by the Purchase Committee as per requirement of the respective departments. There are proper stock registers in which all the purchases are entered and the articles are handed over to the custodians of respective departments. The library of the college has text-books, magazines and a regular supply of newspapers to supplement the reading habit of the students and provide them access for wider knowledge. The library maintains register of students and the staff visiting the library. To make the students equipped with basic knowledge of computers, the students are given preference to learn computers in the IT Lab. Ensuring the safety of the students, the fire extinguishers are installed and checked every year. There are forty-four fire extinguishers, which are fixed at all the strategic points in the college campus. In order to encourage hygiene among girl students, the Women Cell has installed a Sanitary Vending Machine and an Incinerator in the girls' toilet. There are various facilities to engage all students through gym and sports activities in college. The participation of the students in Inter-College Championships is promoted by providing special coaching to the students. The college has three playgrounds which are alternatively used to play different games and to conduct cultural functions. The college has one multipurpose hall which is used to conduct Mid-term, End-term examinations, indoor games and co-curricular activities.

<http://gclambathach.in/facilities.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support****5.1.1 – Scholarships and Financial Support**

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--|--------------------------|--------------------|------------------|
| | | | |

| | | | |
|--------------------------------------|---|----|--------|
| Financial Support from institution | GOVT. COLLEGE SERAJ AT LAMBATHACH | 0 | 0 |
| Financial Support from Other Sources | | | |
| a) National | Various Scholarship Schemes of Central Government, State Government and other Organizations | 55 | 296560 |
| b) International | Nil | 0 | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|--|
| English speaking skill | 19/09/2019 | 26 | Skill Development Authority Himachal Pradesh |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|--------------------|--|--|--|---------------------------|
| Nil | Nil | 0 | 0 | 0 | 0 |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0 | 0 | 0 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil | 0 | 0 | Nil | 0 | 0 |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students | Programme graduated from | Department graduated from | Name of institution joined | Name of programme |
|------|--------------------|--------------------------|---------------------------|----------------------------|-------------------|
|------|--------------------|--------------------------|---------------------------|----------------------------|-------------------|

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active College Students Central Association (CSCA) working for the welfare of students. In the academic session 2014 -15, Himachal Pradesh University Executive Council decided that formation of CSCA would be on nomination basis, vide letter No.3-1/80-HPU (Genl.) Vol. XII dated 22 Aug. 2015. The Principal of the college is the Principal Advisor of the College Students Central Association, and it's Executive Committee. The Executive Committee consists of a President, a Vice President, a Secretary, and a Joint Secretary. They are elected on the basis of merit in the previous academic session. One Class Representative is nominated from each stream available in the college for each class. Besides these nominated members, two students are nominated as Office Bearers to various academic and administrative bodies/clubs/committees from amongst outstanding students excelling in each co-curricular activity like culture, sports, NSS, Rovers and Rangers, Eco club, and Red Ribbon club. The nominated CSCA and the above mentioned committees help in maintaining discipline in the college campus Besides helping in maintaining the proper discipline and decorum in the college, all the academic as well as co-curricular activities of the college are organized by the Student Council under the guidance of the teacher in-charge who is also the President of the Committee/Cell. Through activities of the various Clubs and Societies, the council works to promote leadership, human relations, cultural values, respect for rules, and general welfare of the college and the community thereby having a positive impact on the society.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The two significant processes undertaken by our institution are academics and co-curricular activities. These are accordingly managed by the college in a decentralized and participative mode. As far as academics aspect is concerned, admission, and examination are the two decentralized practices of the institution. The admissions to different subjects/courses of study for undergraduate level are made purely on merit basis. Several admission committees are constituted at the commencement of each academic session to manage and regulate admissions to different classes. These committees are mentioned in the college prospectus and on the institutional web site for the convenience of the students. The application forms submitted by the students are accordingly inspected by the committees to verify that the applicants

accomplish the basic eligibility conditions for admission to the college. Merit Lists for various subjects/courses of study are prepared consequently. These merit lists are also displayed on the notice board to confirm transparency in the admission procedure. The applicants are then allowed to deposit their fee and funds. The admission clerk then maintains the record of students in the available software. The process of internal examination/mid-term tests is also accomplished in a decentralized mode. The dates for these tests are decided at the meeting of the staff council. The question papers for mid-term exams are submitted to the controller of examination (mid-term) by the concerned teachers within a given time period. The Examination committee then ensures timely printing of the question papers and other examination material. Teachers are put on invigilation duty during the actual conduct of these examination, and the non-teaching staff is also assigned various duties. The evaluated answer sheets are accordingly shown to the students and their doubts, if any, with regards to evaluation are quickly addressed. The faculty and the non-teaching staff also help the students in filling up their examination forms for the End-semester Exams/Annual Exams conducted by the university. The teaching and non-teaching staff are allocated several duties as per the university norms for the smooth conduct of these exams. The same decentralized and participative mode of governance is also adopted with regards to other co-curricular affairs of the college like, sports, culture, NSS, Rovers and Rangers, Eco-club and Red Ribbon club. In order to organize sports as well as cultural events various committees are constituted by the organizing secretary under the guidance of the head of the institution. While organizing annual sport meet and other inter-college championship the college adopts the practice of decentralization and participative management. Similar pattern of decentralization and participative management is put into practice while organizing cultural events like CSCA and annual prize distribution function. Respected committees accomplish their assignment/roles diligently. Besides, the In-charge of various college clubs/units like NSS, Rovers and Rangers, Eco-club, and Red Ribbon club distribute the different assignments among volunteers to train them in participative management and sharing responsibility,

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|-----------------------|--|
| Teaching and Learning | The institution regularly reviews its teaching-learning process by: ? Presenting advanced academic change through mainly the Choice Based Credit System of teaching-learning-evaluation which has been a continuing process since 2013. ? Preparation of feasibility study report of the department before the introduction of new courses/Programme. ? Estimating teaching-learning procedure regularly through student feedback, keeping in mind the range and extent of courses and the felt needs of student, while maintaining parity with other institutes of higher learning in the state. ? Providing guidelines for Formative and Summative Evaluation. ? |

Integration of Extension Service with the Academic Curriculum. ? Apart from these, many other co-curricular activities are organized in the college in which all the staff members of the college take part enthusiastically.

Curriculum Development

The Curricula for all the courses are prescribed by the Himachal Pradesh University Summer Hill Shimla. The curriculum of all disciplines in the University was revised and updated as per the directions. Seminars, Symposiums, and Conferences by invited experts further contribute to curriculum development. The Department Academic Societies organize talks, seminars, and presentations by both experts and students which explore the limits of the prescribed curriculum and contribute to curriculum development.

Examination and Evaluation

- The process of internal examination/mid-term tests is also accomplished in a decentralized mode. •
- The dates for these tests are decided at the meeting of the staff council. •
- The question papers for mid-term exams are submitted to the controller of examination (mid-term) by the concerned teachers within a given time period. •
- The Examination committee then ensures timely printing of the question papers and other examination material. •
- Teachers are put on invigilation duty during the actual conduct of these examination, and the non-teaching staff is also assigned various duties. •
- The evaluated answer sheets are accordingly shown to the students and their doubts, if any, with regards to evaluation are quickly addressed. •
- The faculty and the non-teaching staff also help the students in filling up their examination forms for the End-semester Exams/Annual Exams conducted by the university. The teaching and non-teaching staff are allocated several duties as per the university norms for the smooth conduct of these exams.

Research and Development

The Governing Body of the College promotes research activities in the College by allowing teachers and students to participate in research related activities like, national and international seminars, symposium , and conferences. The College has an Ethical Committee to monitor research and surveys. The College has Research and

Learning Centre, which have been envisaged as innovative interventions in the Research-Teaching Learning process and facilitate the expansion of the prescribed curriculum in multiple directions.

Library, ICT and Physical Infrastructure / Instrumentation

The College Library is equipped with the CCTV cameras and all the subject oriented reference books and magazines. The library has an institutional membership with ID cards. The College has an extensive IT infrastructure. It assesses the equipment's and infrastructure on a regular basis and add new computers and equipment's on the basis of requirement of particular departments.

Human Resource Management

The College follows decentralized modes of functioning, and works through duly appointed committees. It practices transparency and accountability mechanisms. Frequent meetings and interactions are held with stakeholders to share views and advise them. The practice of work allocation has facilitated and optimized multi-tasking competencies. To ensure efficient working of the system, the administration undertakes random checking. The College has a Grievance Cell and a system to redress the complaints of the teaching and nonteaching staff and the students. With timely facilitation of entitlements, redress of grievances, and appreciation of tasks. The College ensures reconciliation of individual situation with institutional mechanisms.

Admission of Students

The procedure for admission of students annually is laid down by the Himachal Pradesh University Summer Hill Shimla. Since the College is a Constituent College of the University, admission of the students to the College follow a centralized pattern and are done in accordance with the norms set by the University. For most Courses, 100 weightage is given to the marks secured in Class XII examinations conducted by HPBOSE, CBSE, ICSE or any other recognized Board. Admission of students is done by online mode for their convenience. Online admission portal of the college is student friendly and also allows student to fill their admission forms through

offline mode.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|---|
| Finance and Accounts | Public Finance Management System (PFMS). • Online Procurement of Goods and Services through GeM. |
| Student Admission and Support | <ul style="list-style-type: none"> • College administration collects all data related to • Student, Enrolment including Admission and Fees. • Dedicated Student Fee Portal for College Fee, Examination Fee etc. • Student Internal Assessment System, which maintains Attendance Data, Class Tests and Internal Assessment component of Final Examination. • Electronic Student Feedback. • Online Grievance and Complaints. • Online Verification of Student Record. |
| Examination | <ul style="list-style-type: none"> • Online Examination Form. • Dedicated Student Fee Portal for Examination Fee. • Organizing Online Practical Examination during the Covid19 Pandemic and Lockdown Facilitating • Organizing Teacher Data Base for Examination Work. |
| Planning and Development | Online Tendering through CPP Portal of GoI. • College Website (English). • Dedicated domain ID for governance heads like Budget, Leave, Events, Internal Assessment, Conferences, Booking of College Venues, • Online submission of Budget Estimates and sanction of finances. • Online submission of Leave Application and sanction thereof. • Social Media Updates by Social Media Champion on Instagram, and Facebook. |
| Administration | <ul style="list-style-type: none"> • Dedicated domain ID for all employees. • Email facility. • Online Provisional Certificate. • Online customized Letterheads for Letter of Recommendation (LoR). • Electronic dissemination of information. • AISHE Data on MHRD Portal. • Live Streaming Infrastructure and Facility through LAN. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
|------|-----------------|--|--|-------------------|

| | | | | |
|--------------------------|------------|------------|------------|----------|
| Nill | Nil | Nil | Nil | 0 |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|--------------------------|--|---|-------------|-------------|---|---|
| Nill | Nil | Nil | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-------------------|-------------------|-----------|
| Mentoring and Facilitation skills for institutional Mentors (online short term course) | 1 | 27/05/2020 | 31/05/2020 | 5 |
| Induction Training Programme | 1 | 22/07/2019 | 03/08/2019 | 14 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 15 | 16 | 7 | 8 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|------------|--------------|---------------------|
| Nil | Nil | Scholarships |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly. The college bursar is the institution's internal mechanism for ensuring financial propriety and discipline. The local audit has been conducted by the Government of Himachal Pradesh for the students funds on March 2017 and submitted its report to the college. The college settled the audit objections of the auditors by producing the supportive documents and by making recoveries as pointed out. The Department of Higher Education allocates budget on request and demand from the college. The salaries and payments are made through government treasury after passing the bills by the treasury officer. The payments are directly

credited in the accounts of concerned employees. The tuition fee is collected and deposited in the Government Account through challans. All Government financial transaction are online and thus transparent. Receipts and payments books are audited by auditors of the office of the Accountant General Himachal Pradesh. Available sources of resource mobilization are the student's amalgamated fund (AF) and PTA fund. This money is used for the developmental activities of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|--|
| Parent Teacher Association [PTA] | 202200 | For Salary, General Maintenance, and to the Welfare of Student |
| View File | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nill | No | Nill |
| Administrative | No | Nill | No | Nill |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

(a) PTA has financed to outsourcing employee in the college i.e Asst. Prof. Physics, Computer operator, and Sweeper. (b) Purchasing of lab instruments and chemicals from PTA funds. (c) PTA has made contribution to construct the stage in College Hall. (d) Maintenance of college ground from PTA fund.

6.5.3 – Development programmes for support staff (at least three)

1. Teaching Staff is encouraged to attend Induction Training, orientation courses, and refreshers courses. They are also encouraged to participate in research activities and present papers. 2. The Administrative and Accounts Support Staff are facilitated by the College to undergo Trainings at the University Level. 3. The Library Staff is encouraged to attend Training Programs at the University Level.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal of PG Classes [Hindi and Political Science] has been submitted to concerned authority. 2. Girls hostel proposal has been submitted to concerned authority. 3. Proposal of opening Bank extension counter has been submitted to concerned authority. 4. Library books has been increased.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2019 | One month sensitisation programme against Drug Abuse in college campus | 05/08/2019 | 15/11/2019 | 15/12/2019 | 60 |
| 2019 | Orientation Programme for fresh students | 05/08/2019 | 07/08/2019 | 07/08/2019 | 80 |
| 2019 | One Day Awareness Programme on CM Start- Up Scheme | Nil | 06/07/2019 | 06/07/2019 | 150 |

[View File](#)
CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|-------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Fit India Campaign 2019 | 02/10/2019 | 02/10/2019 | 150 | 100 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| Nil |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Rest Rooms | Yes | 1 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|--------------------------|---------------------|--|
| 2019 | 1 | 1 | 15/11/2019 | 1 | Drug abuse and deaddicti | Ill effects of drug | 300 |

| | | | | | | | |
|------|---|---|------------|---|----------------|--|-----|
| | | | | | on awareness | abuse | |
| 2019 | 1 | 1 | 30/11/2019 | 1 | AIDS awareness | Causes, symptoms and preventive measures of AIDS | 150 |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| Nil | Nil | Nil |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|------------------------------|---------------|-------------|------------------------|
| Constitution Day Celebration | 26/11/2019 | 26/11/2019 | 150 |
| Gandhi Jayanti | 02/10/2019 | 02/10/2019 | 200 |
| Fit India Campaign | 02/10/2019 | 02/10/2019 | 200 |
| National Sports Day | 29/08/2019 | 29/08/2019 | 350 |

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The Eco club of the college organizes environment conservation awareness programmes. 2. The plantation derives from time to time in and around the campus. 3. Cleanliness derives on every Saturday. 4. Separate dustbins for biodegradable and non-bio- degradable waste. 5. Vermi-Compost pit for managing bio-degradable waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1 Title of the practice: To develop Learning Resources through ICT
Objective of the practice: 1. To promote ICT for high level of skills development among learners. 2. To involve ICT significantly in teaching learning process. 3. To Provide online study material to the learners. **The Context:** As the Government College Seraj at Lambathach is located in remote locale, there are no bookstores which can provide relevant and quality study material to the students. Nearest bookstores to the college is about 80 km, to visit and purchase books from such distant stores remain a challenge for the students. Due to paucity of funds, the college library does not have sufficient number of books. But to meet the need of present situation college it is important to enhance the online study materials and ICT facilities. It enhances scope of education by facilitating mobile learning and inclusive education. With the advancement of technology, we wish our students to explore the world through e-learning resources. **The Practice Evidence of Success:** The students access ICT lab and visit various digital libraries mentioned in the college website. They download soft copies of the required texts, and read as per their convenience. Students explore new worlds through such resources. **Problems Encountered and Resources required:** As the college is located in a rural backdrop, the LAN connectivity and internet facilities are not up to the mark. Moreover, students

are not acquainted with the use of internet facilities. The institution needs network connectivity with high speed so that the students can avail the uninterrupted internet facilities. The college requires an efficient human resource, infrastructure, and financial assistance for the successful execution of the practice. Best Practice-2 Title of the practice: Social responsibility and Community Services Objective of the practice: • To reach out the society through students • To arouse the students to do work for welfare of the community • To create a sense of cooperation integration and unity among the students • To motivate the students to take better participation in the developing community programs • To start awareness programmes regarding eradication of community evils. • To develop team spirit and to reach out the weaker sections of the society Context of the practice: The institution fosters the spirit of social service and community belongingness among its students as it provides ample opportunities for them to engage in extension and outreach activities via Eco Club, NSS, Rovers and Rangers, and Red Ribbon Club etc. Regular cleanliness drive is undertaken by different departments and clubs involving their students on rotational basis. The objective of this practice is to keep the college campus and surrounding area clean and also inculcate the habit of cleanliness and a sense of dignity of labour among students. Another important context of community service is to spread social awareness regarding drug abuse etc. Drug abuse posing a major threat to this region. Our youth has to be sensitized and educated on ill effect of drug abuse. Evidence of Success: There has been a positive and visible improvement in cleanliness of the college campus and surrounding area. This also results into a sense of selfless service and belonging to the institution in which they spend formative years of their life. Regular interaction of students with health personnel has created awareness about the menace of drug abuse among them. Problems encountered and Resources required: There are need to provide sufficient funds and ample opportunities for the employability in community services.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gclambathach.in/bestpractices.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Eco- Friendly College Campus The institution has always tried to inculcate eco-sensitivity among students and imbue the students with the spirit of environmental consciousness. The college motivate students to conserve the flora and fauna available in anywhere generally and in the campus particularly. The college is located in the lap of nature. It is 76 km away from the district headquarter. Majority of the students belong to the rural background and are a part of an agrarian society. This cultural belief is used to motivate and encourage the students to save, protect and grow the forest cover. A variety of trees like Deodar, Walnut, Oak, Taxus, and Prunus species have been planted in the college campus since its establishment in 2007 but the increased volume of water due to seasonal heavy rainfall most of the trees get uprooted. However, the institution organizes plantation drives at regular intervals and takes care of the surviving plants. The survival of these trees require high altitude, cool, sloppy terrain, and cloudy weather which is present in the area. Beds for tree saplings are prepared by the students at regular intervals and manure is added at a regular interval, which is prepared in the compost pit made in the campus. The tree saplings are watered and nurtured by students regularly. Nearly 20 percent of the trees planted over last five years have survived. The plants are distributed among the college students to develop a sense of responsibility towards the environment. The surviving plants have

grown at a healthy rate. The students take a keen interest in these activities and have successfully planted trees around their homes and villages.

Provide the weblink of the institution

<http://gclambathach.in/distinctiveness.html>

8.Future Plans of Actions for Next Academic Year

Planning for online admission, preparing academic calendar, extension activities, awareness programmes, orientation programmes. In order to overcome limitations imposed by Covid 19, all departments to move from conventional teaching mode to online teaching platform for teaching learning process. Faculty members to be given training to equip them to take online classes on the given communication application i.e. GOOGLE MEET and Teachmint. NSS and NCC units to continue with Covid- 19 and environmental awareness drives. In view of Covid 19 pandemic and subsequent nationwide lockdown, sensitization programmes on psycho social care and Covid awareness campaigns to be organized. To continue the tradition of celebrating and commemorating the special days. Mentoring to continue for the overall growth and grooming. The college website to be updated by collecting necessary data from the concerned departments. To start language lab and career counselling lab for the upcoming session. To increase the numbers of smart classrooms and virtual classrooms. To start construction of science block and Department wise cabins.