



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

GOVT. COLLEGE SERAJ AT LAMBATHACH

- Name of the Head of the institution

Dr. Y. P. Sharma

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

01907256681

- Mobile No:

9418144474

- Registered e-mail

gcseraj-hp@nic.in

- Alternate e-mail

ypsharma44474@gmail.com

- Address

**GOVT. COLLEGE SERAJ AT LAMBATHACH
DISTT. MANDI H.P.**

- City/Town

MANDI

- State/UT

Himachal Pradesh

- Pin Code

175048

2.Institutional status

- Affiliated / Constitution Colleges

- Type of Institution

Co-education

- Location

Rural

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Himachal Pradesh University**
- Name of the IQAC Coordinator **Mr. Khyal Chand**
- Phone No. **01907256681**
- Alternate phone No. **8894930726**
- Mobile **8894930726**
- IQAC e-mail address **gcseraj-hp@nic.in**
- Alternate e-mail address **khyal.hpu@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) <http://gclambathach.in/aqar.html>

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.97	2020	04/05/2020	03/05/2025

6.Date of Establishment of IQAC **18/03/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt College Seraj at Lambathach	Utkrisht Mahavidyalaya	Himachal Pradesh State Government	2020	98,04,805

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of **No File Uploaded**

IQAC

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC of the college has prepared an action plan regarding functioning of institute during Covid-19 pandemic. All the departments, clubs and societies in charge have been directed to effectively implement the Covid-19 SoPs.

IQAC of the institute has engaged all the faculty members for the smooth functioning of the college during Covid-19 pandemic by promoting, online admission, online teaching and online assignments have been started in the college.

Planned and effective implementation of various co-curricular activities, social responsibility programs for the benefits and awareness of the society during Covid-19 pandemic especially under the NSS, R&R.

IQAC has prepared a plan to utilize fund sanctioned by state government under "Utkrisht Mahavidayala" Scheme.

Feedback from the students collected and analyzed by the feedback analysis committee and findings in this regard were shared with the faculty for bringing about requisite improvements

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
? To start online Admission, Classes and Assignments.	Done
? To implement the Covid-19 SoP in the Institute.	Done
? To inspire students to participate in Covid-19 awareness programmers.	Done
? To start Infleynet in the Library.	Done
? To start negotiation of private land transfer in favor of directorate of Higher education.	Under Progress
? Utilization of Fund sanctioned under the scheme "Utkrisht Mahavidyala".	Done

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	GOVT. COLLEGE SERAJ AT LAMBATHACH
• Name of the Head of the institution	Dr. Y. P. Sharma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01907256681
• Mobile No:	9418144474
• Registered e-mail	gcseraj-hp@nic.in
• Alternate e-mail	ypsharma44474@gmail.com
• Address	GOVT. COLLEGE SERAJ AT LAMBATHACH DISTT. MANDI H.P.
• City/Town	MANDI
• State/UT	Himachal Pradesh
• Pin Code	175048
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• Location	Rural
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• Name of the IQAC Coordinator	Mr. Khyal Chand

• Phone No.	01907256681				
• Alternate phone No.	8894930726				
• Mobile	8894930726				
• IQAC e-mail address	gcseraj-hp@nic.in				
• Alternate e-mail address	khyal.hpu@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://gclambathach.in/agar.html				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.97	2020	04/05/2020	03/05/2025
6.Date of Establishment of IQAC			18/03/2020		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Govt College Seraj at Lambathach	Utkrisht Mahavidyalaya	Himachal Pradesh State Government	2020	98,04,805	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			No File Uploaded		
9.No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
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13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	10/02/2020
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1	256
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	397
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	2080
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	86
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1

14

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

18

Number of Sanctioned posts during the year

File Description	Documents
Data Template	View File

4.Institution

4.1

13

Total number of Classrooms and Seminar halls

4.2

98,04,805

Total expenditure excluding salary during the year (INR in lakhs)

4.3

30

Total number of computers on campus for academic purposes

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

HP University designs the curriculum of all the courses/subjects, which is further prescribed to all its affiliated colleges; accordingly, the same is followed by our institution. However, some faculty members get the opportunity to be a part of the Board of Studies/faculty, in different subjects and contribute in

designing the curriculum. The Academic Calendar mentions the number of working days, list of holidays, and the tentative schedule of the college & university examinations. The institution publishes its prospectus every year that gives the detail of courses and distribution of marks/credits to be earned in a semester/year. The college drafts a planned and proportionate time table well ahead of the commencement of the classes. Freshers, in each academic year, are guided and oriented regarding CBCS by faculty members and head of the institution. Attendance and CCA registers have been prepared and maintained by the individual teachers. The college conducts regular meetings of the staff members, and teachers are encouraged to implement the curriculum through innovative teaching methods such as presentations, assignments, discussions, and seminars apart from traditional teaching methods. The extent of the syllabus taught is tested through various class tests and mid-term examinations. The mid-term tests are conducted in each academic semester/year to test the learning level of the students and to orient them for the end-term examinations conducted by Himachal Pradesh University, Shimla. Continuous Comprehensive Assessment Evaluation (CCA) has also been introduced with special focus on the programme structure, evaluation, grading system vis-à-vis the emphasis given to each component in the overall evaluation system.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Himachal Pradesh University and implements the curriculum prepared by the Board of the Study of HPU. The institute has developed a structured and documented process for implementing the curriculum. It is as follows:

1. Before the beginning of the new session the institute prepare an academic calendar based on the calendar prepared Himachal Pradesh University, Shimla and modified as per local conditions by IQAC of the college.
2. This academic calendar of the college includes the dates for internal examinations, seminars, workshops, co-curricular and

extra-curricular activities.

3. Concerned departments prepares the class timetable and course outcomes for the semester. The course plan containing class timetable, semester calendar and syllabus is given to all the students. It is also uploaded on the college website.

4. Resources like relevant websites and e-resources are made available for advanced learners and bridge classes peer teaching and remedial classes are conducted for slow learners.

5. IQAC from time to time monitors the coverage of syllabus, quality of question papers and assignments, preparation of answer schemes, progress of the lab sessions, etc.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://gclambathach.in/calender.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is designed in such a manner that it addresses the cross-cutting issues in the modern world. Our college is a co-educational institution where gender equity is given priority and is nurtured at every step of policies and activities. The institution has incorporated gender issues in the curriculum, most of the programmes address the problems of gender discrimination and how gender equity can be enhanced to form a healthy and harmonious society. The college regularly organizes programmes on human rights and gender equity to sensitize students about these pressing contemporary issues along with student seminars on women empowerment and gender sensitization. The curriculum also advocates the preservation of the environment. The subject of environmental sciences is a part of the college curriculum. It is compulsory for all the students, irrespective of any stream, to undertake the course in environmental sciences. The curriculum of most of the programmes coalesce social activism and imbibe awareness among the students to protect the environment. The college maintains a tradition of imparting inclusive education to its students with an emphasis on ethical and moral principles. The curriculum of some of the courses advocates ethical thinking and professional ethics. The college staffs demonstrate integrity, impartiality, dedication and ethical behaviour in classrooms & their conduct with the staff members and parents. The institution instils human values among the students through the curriculum and co-curricular activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gclambathach.in/feedback.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2080

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

167

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Due to COVID19 pandemic situation, college are closed most of the time during the session, so college did many activities on online platform such as Google meet, Teach-mint, Zoom etc. However, many activities such as field work, extra co-curricular activities are not able to perform due to pandemic.

The college takes all possible measures to understand the needs and requirements of the students in taking up different courses before the commencement of classes. Students are counselled at the time of admission by faculty regarding scopes, and opportunities of different courses. Courses are offered in both mediums i.e Hindi/English. Advanced Learners are encouraged to take up tasks at state level and national level during the semester along with main courses like additional courses like english speaking course, project work such as field research work, encouraged to sum up class discussion, peer teaching, co-curricular activities such as sports, cultural activity etc. Slow Learners are involved in discussions related to their subject matter which encourage students to repeat: the important conceptual points, ask questions related to their subject matter, encourage them to give answer with reasoning, remedial classes.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
397	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to COVID19 pandemic situation, college are closed most of the time during the session, so college did many activities on online platform such as Google meet, Teach-mint, Zoom etc. However, many activities such as field work, extra co-curricular activities are not able to perform due to pandemic.

College promotes the introduction of innovative teaching methods and student centric methods, such as

- **Experimental learning:** It plays an important role in knowledge enhancement practically of college students which is essential for teaching learning process.
 1. Accumulation and analysis of survey data
 2. Investigation of practical after experiment done in lab
 3. Discussing a documentary/performance after watching it
- **Participative learning:** To help students transition smoothly into a new learning environment, college established various committees with different fields such as sports, academics, cultural etc. which help them to provide an environment to participate in various:
 1. Academic Activities such as Class assignments, group discussion, seminars, and other interdisciplinary activities.
 2. Co-curricular activities within and outside the college every year such as Cultural Club, Sports Club, NSS, Red Ribbon Club, ECO club, college magazine, CSCA, Rovers and Rangers
 3. Value education and spiritual awakening
- **Problem Solving Methodologies:** Students are engaged in problem solving puzzles/learning through:
 1. Continuous meeting with challenging issues of our nation and world such as environmental, educational, and professional
 2. Inviting students to solve a problem which involves critical

thinking and can link theory with practical.

These activities encourage students' creativity, innovation, and adaptation of ideas solution to meet the challenges of contemporary society.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://gclambathach.in/index.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to COVID19 pandemic situation, college are closed most of the time during the session, so teachers taught students on online platform such as Google meet, Teach-mint, Zoom etc.

Creative learning requires innovative teaching. It is probable by many factors such as:

- Communication in the mother tongue and foreign language
- Basic competences in science and technology,
- Social competences and cultural awareness.

Himachal Pradesh University developed a curriculum for college giving equal importance to every subject, allowing freedom and time for discovery, and taking learners' interest in account.

The college faculty use student centric practices for teaching learning along with conventional chalk & talk method such as:

- Classroom Discussions
- Assignments
- Quizzes & Tests
- Mind Maps & Flow Chart
- Sources like ICT, Digital, and Internet Facilities:

1. Smart Class Room with projector
2. Virtual Class Room
3. Computer Lab & Digital Board
4. Mobile Apps like Teach Mint, WhatsApp, Google Meet, Zoom
5. E-library on college's website and Power Point Presentation.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

49

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution ensures that the students are conscious of the evaluation process through college prospectus and orientation programmes held at the beginning of every academic year. The transparency in internal assessment has been maintained according to specific parameters fixed by the Himachal Pradesh University while assigning internal assessment. These parameters are uniform for all affiliated colleges in the state. Continuous Assessment has weightage around 30%-50% depending upon course. The constructive and collective assessment has been completed on the basis of following criteria;

- Conducting class tests regularly
- Regular assignments given to the students by the course teachers
- Conducting seminar, and presentation
- Ensuring student's participation in the classes by healthy

discussion regarding topics taught in class

- Conducting question-answer and doubt clearing session regularly in the class
- Organizing tutorial sessions
- Maintenance of CCA register

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All grievances related to the evaluation has administered by Himachal Pradesh University through a special committee constituted for this purpose. The students have free access to RUSA Coordinator regarding any grievances about the evaluation. This process is also available on university's website. The college has also constituted a student grievances & redressal cell committee, headed by senior teachers, and department's head which address grievances of student related to internal assessment awards. The internal awards are scrutinized by cell before sending to the university. The university offers a chance to the students about their answer scripts re-checked within a stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Due to COVID19 pandemic situation, college are closed most of the time during the session.

The college website, prospectus, and annual report state the mission & objectives of all departments in the college. These media also highlight the achievements of the students. The learning outcomes are communicated to the students from beginning of the academic programmes during the counselling and orientation sessions. A unique set of learning outcomes have been defined for

each course offered by the college which help in academic excellence, personally development, and social commitment of students. The curriculum and the syllabi of the academic programmes offered in this college are smeared in such a way that these objectives are recognized after the successful completion of the programmes. Students acquired self-reliance, communication skills, academic writing skills, presentation skills, planning, and management through these programmes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gclambathach.in/lcp/Consolidated%20Learning-Course-Programme Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution observes the performance of the students through the class tests, student's participation in discussions, mid-term tests, presentation, quiz, attendance, participation of students in extra co-curricular activities such as cultural, sports, NSS, and rovers & rangers etc. Continuous assessment provides feedback on the efficacy of the teaching learning process in each course. As per the time framed schedule issued by the university, the data of students' record shall be collected from the college office record, and used for further planning, and overcoming the barriers of learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

86

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://gclambathach.in/annualreport.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gclambathach.in/studentsatservey.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**Nil**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various clubs/committees/societies of the college and a team of committed faculty members engage students in the innumerable community development programmes. Extension work is carried out under the umbrella of various schemes and programmes for which special societies have been formed such as NSS, Rovers & Rangers, Eco Club, Red Ribbon Club, Women Cell and Disaster Management Cell. These societies and clubs with other social organizations play an important role in promoting social awareness among students, teachers, and neighbouring community. Students participate in various extension activities, campaigns on various issues like health, gender, cleanliness and environmental to cater the needs of the society. They also help in developing soft skills, life skills, organizational and managerial skills among the different stakeholders. The lectures/workshops/seminars organized by these clubs make the students aware and responsible towards the society. Major extension activities carried out through NSS, Rovers & Rangers, Eco club, Red Ribbon club and Women cell during the period 202-21 are:

1. Campaign by NSS volunteers to persuade their family members and friends to download and complete Self-Assessment on AAROGYA SETU APP was initiated. Each Volunteer was to give a minimum of 10 contacts on which the app was downloaded by him. A screenshot of each download was provided with the mobile number. All NSS volunteers downloaded AAROGYA SETU APP and completed self-assessment on their own phones.

2. The College NSS unit initiated the Mask Making and Distribution Campaign on May 2020 where NSS volunteers stitched masks and caps from the waste cloth available at home and distribute to people in

their areas. More than 1000 masks were made and distributed by NSS Volunteers of the College.

3. NSS Volunteers along with NSS PO Mr. Khyal Chand successfully completed the training on 'Basics of Covid-19' conducted by IGOT, Department of Personnel and Training, Government of India. Many NSS volunteers have attended various other online trainings and participated in number of online competitions organized by various institutes during lockdown period.

4. Mr. Khyal Chand (P.O.) attended online five-day FDP on 'Mentoring and Facilitation Skills for Institutional Mentors' organized by Mahatma Gandhi National Council of Rural Education (Department of Higher Education, Ministry of Human Resource Development, Govt. of India) for NSS Programme Officers at all India.

File Description	Documents
Paste link for additional information	https://gclambathach.in/nss/annualReportNSS2020-2021.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

681

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 12 classrooms, one conference hall cum seminar hall, two smart class room and video conferencing and video conferencing room, a multi-purpose hall with the seating capacity of 150 students, a geography lab, an ICT lab, a music room, a sports-cum gymnasium room, a NSS room, and a Rover- Ranger room/NCC room. It also has a spacious parking zone. There are partially equipped laboratories in each subject i.e. Botany, Chemistry, Physics, and Zoology. For the convenience of especially abled /PwDs students separate lavatory facility is provided in the college. The staff of the institution is also provided with such facility adjacent to their staff room.

The College has a well-equipped computer lab available for the students, career counseling and guidance la and language lab. E-library section is also being established within the library hall. The library provides access to e-books and journals through inflibnet and N-list.

The proposal to construct a new Science Block, administrative block and auditorium has been approved by the State Education Department and the requisite formalities are under process in this regard. Besides these, the college has three play grounds for sports. CCTV surveillance has been enabled in the institution to ensure the safety and security of students as well as of college property. It also provides safe drinking water. Forty-four fire-extinguishers have been installed at the strategic points including an emergency door in each floor. Students are provided with bench facilities in corridors and in the college playground. A transformer of 100KV has been installed in the campus to ensure uninterrupted power supply.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gclambathach.in/facilities.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has specially developed a sports environment for the students by making optimal use of existing infrastructure and management. There are multiple sports facilities that keep the students energetic and physically fit.

The college has spacious playgrounds for different sports activities like volleyball, kabaddi, badminton, and kho-kho. The institution has a multi-purpose hall to organize indoor sports events like carom board, chess and table tennis. The college has a sport-cum Gymnasium room with the basic facilities. Apart from these, Yoga is being taught as a part of physical Education.

The Music department is facilitated with a separate music room, music/Sound system, Tablas, Harmonium, electric Tanpura and traditional cultural dresses for the cultural activities and to enhance student's interest in music. The college organizes various socio-cultural activities in the campus with the help of

volunteers of NSS, Rover-Ranger, Eco-Club, and CSCA throughout the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gclambathach.in/index.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gclambathach.in/facilities.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

98,04,805

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a spacious library with the seating capacity of seventy people, and has 4309 books, three newspapers and subscription to two Magazines. The college library is connected with Wi-Fi facility and have purchased CAMPUS WIZ version 2.03 software in the year 2021 for Library Management. There is also an e- library section in the library. The students are allowed to access library during visiting hours i.e. from 9AM to 5PM. They have been provided the facility to read the books, magazines and newspapers during visiting hours. The CCTV Cameras have been installed in the library for the security of library resources as well as personal property of the staff members and the students. The College has a library advisory committee which ensures the effective functioning of Library. The committee also looks after budget allocation, purchase of new books and subscription of magazines. Books are purchased on the recommendation of faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://campus.gcseraj.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

35400

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has a well established computer lab (ICT lab, for the benefit of the students. There are fifteen computers in the college IT lab. Fifteen new computers (5 computers for e-library, five for career counseling and placement cell and five for language lab) have been purchased during the session 2020-21. The college uses LCD projectors for teaching. Computer labs have sufficient number of desktops maintaining student to computer ratio 1:13 .The students from various faculties are using ICT Lab and are being benefitted out of it. In ICT Lab College has internet connection provided by JIO company. During the session 2020-21 college has also established a career lab including five computers and relevant software's out of the fn received from the state government. Efforts are being made to connect each computer with high speed internet connection in upcoming session.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

13,20,191

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The grant received by the college from government and the funds available in the college are utilized for new construction, renovation and for up keeping of all the infrastructure of the college. The construction and major maintenance is carried out by the Himachal Pradesh Public Work Departments (HPPWD) whereas, the minor maintenance is done by the building fund committee from time to time. To ensure the safety of the students, CCTV cameras are fixed at certain points. The Laboratories of the Faculty of Science, Department of Geography, IT Lab are well- maintained with the latest techniques. Smart Classroom-cum-Video Conferencing Room is used by the faculty and departments as per their need.

The college has constituted different committees like Purchase Committee, Campus Beautification Committee, College Development and Maintenance Committee and Library Advisory Committee to inspect, look after and also for the maintenance of infrastructural academic, and support facilities. The equipment's required to update the facilities in various laboratories are purchased by the Purchase Committee as per requirement of the respective departments. There are proper stock registers in which all the purchases are entered and the articles are handed over to the custodians of respective departments. The library of the college has text-books, magazines and a regular supply of newspapers to supplement the reading habit of the students and provide them access for wider knowledge. The library maintains register of students and the staff visiting the library. To make the students equipped with basic knowledge of computers, the students are given preference to learn computers in the IT Lab. Ensuring the safety of the students, the fire extinguishers are installed and checked every year. There are forty-four fire extinguishers, which are fixed at all the strategic points in the college campus. In order to encourage hygiene among girl students, the Women Cell has installed a Sanitary Vending Machine and an Incinerator in the girls' toilet. There are various facilities to engage all students through gym and sports activities in college. The participation of the students in Inter-College Championships is promoted by providing special coaching to the students. The college has three playgrounds which are alternatively used to play different games and to conduct cultural functions. The college has one multipurpose hall which is used to conduct Mid-term, End-term examinations, indoor games and co-curricular activities.

The Institution has succeeded in making optimal use of the

existing classrooms/ lecture theaters, avoiding overlapping of classes. While preparing Time-Table, classes are allotted consulting the non-occupancy of a particular room in a particular period. Smart Classroom-cum-Video Conferencing Room is used by the faculty and departments as per their need. The college has three playgrounds which are alternatively used to play different games and to conduct cultural functions. The college has one multipurpose hall which is used to conduct Mid-term, End-term examinations, indoor games and co-curricular activities. The Science departments having practical component of inter-disciplinary nature, use the facilities of one-another interchangeably as required. The students are provided with college identity-cum-library card to access Library. The institution has restricted the number of borrowings and also fixed the date of return to ensure proper circulation of books for a better utilization of library books. There is a well maintained register to use ICT lab for learning purpose and students are also allowed to use printer and scanner to take copies of study material.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

57

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

7

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a College Students Central Association (CSCA) working for the welfare of students. In the academic session 2014-15, Himachal Pradesh University Executive Council decided that formation of CSCA would be on nomination basis, vide letter No.3-1/80-HPU (Genl.) Vol. XII dated 22 Aug. 2015. This institution adheres to the norms, and guidelines of Himachal Pradesh University for the formation of CSCA. The Principal of the college is the Principal Advisor of the College Students Central Association, and it's Executive Committee. The Executive Committee consists of a President, a Vice President, a Secretary, and a Joint Secretary. They are elected on the basis of merit in the previous academic session. One Class Representative is nominated from each stream available in the college for each class. Besides these nominated members, two students are nominated as Office Bearers to various academic and administrative bodies/clubs/committees from amongst outstanding students excelling in each co-curricular activity like culture, sports, NSS, and Rovers and Rangers, Eco club, and Red Ribbon club. The nominated CSCA and the above mentioned committees help in maintaining discipline in the college campus. A formal CSCA function is organized in the college towards the end of every academic session in which students present various cultural items, and participate in several competitive activities like declamation, quiz competition, poetry recitation, slogan writing competition, painting competition, poster making competition, mehendi, and rangoli competition.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Old Students' Association (OSA) is the back bone of any institution. The college has an Old Students of GOVT.COLLEGE SERAJ AT LAMBATHACH Association is formed in every academic session. The need of such an association was realized for active participation of the students for progression of the institution through financial as well as nonfinancial sources. The members of OSA give objective feedback on various aspects of the college for its betterment. Although they have not contributed anything financially yet, but they are a source of inspiration for the students as they remain consistently concerned for the improvement, and advancement of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision is to concentrate towards character building and enable students to contribute towards society and nation at large. The mission of the institution is:

- To aim at wholesome development of students through education and making them responsible citizens with global proficiency and cultural cognizance.
- We abide this mission by providing education for all the students coming from different strata of society with a rural backdrop and creating an amiable & conducive environment for learning.
- Our endeavor is to equip the learners with leadership qualities, to foster community-interface responsibility and translate their learning into lifelong commitment towards society.
- We cater to the needs of our students by providing them resources such as library & laboratories and arrange career counselling for their better future.
- This makes our student a proud and a respected human resource to build a constructive society and inbuilt in them values like self-discipline, simplicity, sincerity and humility.

A reasonable portrayal of faculties like humanities, sciences, and commerce is assured while comprising committees for different

activities related to fair functioning of the college for different exercises with respect to the working of the institution. Recommendations given by the OSA members for the betterment of the institution are considered properly by the college management. The dearth of teachers in sciences has been sorted out with the consent of college PTA body arranging respective subject teachers on temporarily basis. Students are assessed on regular basis through class-room interaction, class tests, and mid-term examinations and then the required reinforcement is given accordingly.

File Description	Documents
Paste link for additional information	http://gclambathach.in/visionmission.html
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

G.C. Seraj at Lambathach supports a culture of participative administration by including staff members in a number of administrative roles. The two significant processes undertaken by our institution are academics and co-curricular activities. These are accordingly managed by the college in a decentralized and participative mode. As far as academics aspect is concerned, admission and examination are the two decentralized practices of the institution. The admissions to different subjects/courses of study for undergraduate level are made purely on merit basis. Several admission committees are constituted at the commencement of each academic session to manage and regulate admissions to different classes. These committees are mentioned in the college prospectus and on the institutional web site for the convenience of the students. The application forms submitted by the students are accordingly inspected by the committees to verify that the applicants accomplish the basic eligibility conditions for admission to the college. Merit Lists for various subjects/courses of study are prepared consequently. These merit lists are also displayed on the notice board to confirm transparency in the admission procedure. The applicants are then allowed to deposit their fee and funds. The admission clerk then maintains the record of students in the available software. The process of internal examination/mid-term tests is also accomplished in a decentralized mode. The dates for these tests are decided at the meeting of the staff council. The question papers for mid-term exams are

submitted to the controller of examination (mid-term) by the concerned teachers within a given time period. The Examination committee then ensures timely printing of the question papers and other examination material. Teachers are put on invigilation duty during the actual conduct of these examination, and the non-teaching staff is also assigned various duties. The evaluated answer sheets are accordingly shown to the students and their doubts, if any, with regards to evaluation are quickly addressed. The faculty and the non-teaching staff also help the students in filling up their examination forms for the End-semester Exams/Annual Exams conducted by the university. The teaching and non-teaching staff are allocated several duties as per the university norms for the smooth conduct of these exams.

The same decentralized and participative mode of governance is also adopted with regards to other co-curricular affairs of the college like, sports, culture, NSS, Rovers and Rangers, Eco-club and Red-Ribbon club. In order to organize sports as well as cultural events various committees are constituted by the organizing secretary under the guidance of the head of the institution. While organizing annual sport meet and other inter-college championship the college adopts the practice of decentralization and participative management. Similar pattern of decentralization and participative management is put into practice while organizing cultural events like CSCA and annual prize distribution function. Respected committees accomplish their assignment/roles diligently. Besides, the In-charge of various college clubs/units like NSS, Rovers and Rangers, Eco-club, and Red Ribbon club distribute the different assignments among volunteers to train them in participative management and sharing responsibility.

File Description	Documents
Paste link for additional information	http://gclambathach.in/committees.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the Institution has a plan for improvement of college in accordance with the Vision and mission statement of purpose of the college. The institution is expected to improve the official affairs for the welfare of the students.

The Perspective/Strategic approach of the college includes various components like establishment of classrooms and laboratories, procurement of latest laboratory equipment, and upgrading of the library and learning resources.

The college has established its IT Lab containing fifteen desktop computers operating on Windows and Linux for boosting computer knowledge among its students. Both the Labs are Wi-Fi enabled. The IT lab has a Projector. Free and easy access of the IT lab is provided to all students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://gclambathach.in/facilities.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is In-charge of the budgetary as well as managerial issues of the college. Different committees are comprised to execute the arrangement and approaches of Department of Education according to rules issued by Principal Secretary of Education. Principal acts as an administrator and supporter to different committees and bodies, which release their duties as per the instruction strategy of State Govt. Principal makes all the purchases by discussing with the college purchase committee as per the tenets and directions laid down by the Government. The planning and decision making in case of budgetary issues despite the fact that rests with the Principal, however different committees formed hold meetings and forward proposals which are ratified by the Principal. As the college is represented by HP Govt. the enlistment, advancement, and administration rules are chosen by the govt. The recruitment of teachers is done by HP Govt. through HP Public Services Commission in an open national level competition. The college is not approved to recruit teachers on regular basis but rather some gap arrangements are made at institutional level through PTA on temporary basis. The college has set up a system for Redressal of complaints. There is a Grievance Redressal cell which perform its duty consistently

File Description	Documents
Paste link for additional information	http://gclambathach.in/index.html
Link to Organogram of the Institution webpage	http://gclambathach.in/committees.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teaching and non- teaching staff are the strength of any Institution. These are the pillars on which all ambitions of the institution transformed into realities. The college administration is fully compassionate in every way to improve the professional growth of its teaching and non-teaching staff.

The various approaches implemented by the Institution for faculty development through training, and motivation are:

- Assistance of faculty involvement programmes for professional development planned by the other organizations such as Government College of Teacher Education, HP Institute of Public Administration, UGC Academic Staff colleges etc.
- Job advancement profits for those with higher qualifications such as M. Phil. and Ph.D. as well as opportunities for

those who wish to advance their qualifications as per the Government of Himachal Pradesh rules.

The college offers all the welfare schemes for teaching and non-teaching staff as per the Government of Himachal Pradesh rules. These includes:

1. Provident Fund and NPS
2. Gratuity, Encasement of earned leave and other benefits at the time of retirement.
3. Insurance benefits under GIS
4. Provision to draw an advance from the GPF/CPF
5. Medical Reimbursement
6. Maternity leave (26 weeks)
7. Paternity Leave (2 weeks)
8. Duty leaves to facilitate participation in conferences/seminars
9. Study Leave
10. House Rent Allowance
11. House building Loan/ Vehicle purchase Loan by the Govt.
12. Special Leaves are granted for attending sports meets, association meetings, seminar and workshops.
13. All the employees recruited before 2004 are eligible to avail pension.

In addition to this, the college has a well-equipped staff room with a computer system installed for the use of the faculty members. The college provides automated salary transfer to its employees. Ward quota in admission is available as per university norms. The Sexual Harassment Cell of the institution prevents any gender-based harassment in the work place.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As the college is government institution, all the faculty members are appointed by Principal Secretary, Higher Education, Govt. of Himachal Pradesh, Shimla through the HPPSC salary grades and other emoluments are granted as per UGC pay commission recommendations adopted by the state government.

The professional performance and achievements of teaching and non-teaching staff are monitored and evaluated through the ACR (Annual Confidential Report) based on the performance appraisal system as per the guide lines of the UGC and state government. The Principal of the institution evaluates ACR of the teaching and non-teaching staff marks his/her opinion and sends them to the Director of Higher Education for further actions. Teachers fill up API formats and forward them to the Director of Higher Education. There is also a system of performance appraisal for the non-teaching staff of the college. The ACR of teachers/non-teaching staff is also communicated to the peers in the Department of Higher Education which is reviewed for career enhancement

The feedback form has a well-defined set up of questions that help the students to evaluate the teachers on the basis of their knowledge, communication skill, punctuality, discipline, and teaching skill. The Principal analyses student's feedback and shares it individually. The college administration on behalf of Directorate of Higher Education keeps a vigil on the professional behavior and attitude of members of the teaching as well non-teaching staff. Periodical student feedback on teachers is maintained by the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. The college bursar is the institution's internal mechanism for ensuring financial propriety and discipline. The local audit Department of the Government of Himachal Pradesh conducted an audit in March 2017 for the student funds and submitted its report. The college settled the audit objections of the auditors by producing the supportive documents and by making recoveries as pointed out.

The Department of Higher Education allocates budget on request and demand from the college. The salaries and payments are made through government treasury after passing the bills by the treasury officer. The payments are directly credited in the accounts of concerned employees. The tuition fee is collected and deposited in the Government Account through challans. All Government financial transaction are online and thus transparent. Receipts and payments books are audited by auditors of the office of the Accountant General Himachal Pradesh. Available sources of resource mobilization are the student's amalgamated fund (AF) and PTA fund. This money is used for the developmental activities of the college. For other developmental activities like infra structural development, requirements of books for library, establishment of computer lab etc. funds are sought from the Directorate of Higher Education which in turn are allocated depending on their availability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Principle sources of funds for the college are allotment from the Directorate of Higher Education, the state government, Developmental grants collected from the students, and PTA fund collected from the parents. The college does not have any Resource Mobilization Policy of its own. The students AF is another source for expenditure related to student welfare projects. Money from these funds is used for various activities in the course of the academic year like: sending teams for sports activities, youth festivals, organizing cultural activities in the college. The Principal and the bursar approve or disapprove the money for the expenditure accordingly. A utilization certificate is submitted by the convener of the concerned committee after expenditure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Our College has an active IQAC for the last five years. Keeping in mind the overall progress of the college, the IQAC has regularly

been involved in planning and providing track to the different features of improvement in the college. The IQAC has been unremittingly betrothed in crafting an environment that helps the college to achieve its objectives in accordance with the vision and mission of the college. It has been a constant effort on the part of the IQAC to bring the latest technology to the college in order to update its functioning. The contribution of the students in improving quality is confirmed by including student representatives in academics, administration, cultural and other co-curricular activities. The IQAC plays an important part in quality improvement by: distributing information on the various quality factors of higher education among faculty and the students, providing recommendations for introducing new programmes for enrichment of quality in all aspects of the curriculum, and endorsing the use of technology for enhanced teaching-learning aspect.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution regularly reviews its teaching-learning process by:

- Presenting advanced academic change through mainly the Choice Based Credit System of teaching-learning-evaluation which has been a continuing process since 2013.
- Preparation of feasibility study report of the department before the introduction of new courses/Programme.
- Estimating teaching-learning procedure regularly through student feedback, keeping in mind the range and extent of courses and the felt needs of student, while maintaining parity with other institutes of higher learning in the state.
- Providing guidelines for Formative and Summative Evaluation.
- Integration of Extension Service with the Academic Curriculum.
- The college has comfortable
- Apart from these, many other co-curricular activities are

organized in the college in which all the staff members of the college take part enthusiastically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gclambathach.in/annualreport.html
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has constituted a Sexual Harassment and Grievances Cell for safety and security of girl students. The institution is always ready to deal with the matters pertaining to any kind of harassment and gender sensitivity. In addition to it, the Anti - Ragging Committee is also formed as per the UGC guidelines. The campus is made secure by locking the gate so that no vehicles can enter without permission. CCTV cameras are installed at different locations on the college building for the safety and security of

the students. To facilitate girl students with personel hygeine, sanitary napkin vending machine is installed in the college. The college ensures regular counselling of the students through classroom teaching. Various programmes are organised by Women Cell related to the topics like women empowerment, girl education, women safety, self-defence and adolescent problems. The college has the facility of Common Room for girls where they can sit and relax. Separate lavatory facilities for girl students are also available.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college pays special attention to manage solid, liquid and e-waste. Separate dustbins for bio-degradable and non-bio-degradable waste are placed in the campus. A pit is formed in the college premises where bio-degradable waste is collected and dumped for mannure production. The mannure produced is thereafter used for gardening. Non-bio-degradable waste such as plastic and paper material is segregated and resold by the college. The science laboratories are producing negligible hazardous material and

concerned departments. The non working computer's spare parts and other non working equipment are safely disposed off. The cartridge of lasre printers is refilled outside the college campus. USB batteries are recharged/repaired/exchanged by suppliers.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Govt College Seraj at Lambathach takes various initiatives to celebrate different days of Renowned personae, National festivals, and other such activities to deliver a comprehensive atmosphere by bringing students and teachers on a single platform. These functions help to develop harmony towards different culture, religion, linguistic, communal social economics and other diversities. Annual prize function has been organized every year, which help to motivate the students for future life. All teaching, non-teaching staff, and students participate for the cause of nation. The inspirational dialogs are delivered by dignitaries.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India has individuals with different backgrounds i.e. cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. To equip students with the knowledge, skill, and values, college provides an fruitful, caring, safe, attainable, and affordable learning environment. These values are included in the system of the college community by taking students and teachers with different background on single platform. The students are inspired by participating in various programs, organized by NCC, NSS, Rovers & Rangers, Eco-club, Red-Ribbon club on culture, traditions, values, duties, and responsibilities by inviting knowledgeable people. The college organized awareness programs on cleanliness, Swachh Bharat, etc. involving students. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The affiliating Himachal Pradesh University curriculum is made with necessary courses like Professional ethics & human values, Constitution of India, Essence of Indian Traditional Knowledge, which is a further step to develop constitutional values among the students. Guest lectures, workshops, and even special class presentation are organised to

deliver lectures on ethics, values, duties, and to save the environment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes the national days, festivals, the birth & death anniversaries of the great Indian personalities like Mahatma Gandhi, Bhimrao Ramji Ambedkar, and S. Radha Krishnan to inspire the students to imbibe the qualities and to acknowledge the contribution rendered by them in shaping India. Some of them are:

- 12th January, The Birth Anniversary of Swami Vivekanand

- 14th April, The Birth Anniversary of Bhimrao Ambedkar
- 15th August, Independence Day
- 5th September, Dr. Radha Krishanan birthday as teacher's day
- 2nd October, The Birth Anniversary of Mahatma Gandhi as Swachhata Abhiyan

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

Title of the practice: ICT Enabled Campus

Objective of the practice:

1. To enhance ICT skills among learners.
2. To ICT significantly in teaching learning process.
3. To Provide online study material to the learners by using various digital tools.

The Context: As the Government College Seraj at Lambathach is located in remote locale, there are no bookstores which can provide relevant and quality study material to the students. Nearest bookstores to the college is about 80 km, to visit and purchase books from such distant stores remain a challenge for the students. But to meet the need of present situation college, it is important to enhance the online study materials and ICT facilities. The students have an access to the learning resources enriched study material from INFLIBNET centre in the institute. It enhances scope of education by facilitating mobile learning and inclusive education. With the advancement of technology, we wish our students to explore the world through elearning resources.

The Practice Evidence of Success: The students access ICT lab and visit various digital libraries mentioned in the college website. They download soft copies of the required texts, and read as per their convenience. Students explore new worlds through such resources.

Problems Encountered and Resources required: Since, most of the students hail from rural back drop, there is severe problem of internet connectivity. As the college is located in a rural backdrop, the LAN connectivity and internet facilities are not up to the mark. Moreover, students are not acquainted with the use of internet facilities. The institution needs network connectivity with high speed so that the students can avail the uninterrupted internet facilities. The college requires an efficient human resource, infrastructure, and financial assistance for the successful execution of the practice.

Best Practice-2

Title of the practice: Community Interface

Objective of the practice:

- To sensitize the general public about the SOPs during Covid -19 pandemic.
- To work in unison with the local bodies.
- To foster spirit of community services among the students.
- To create a sense of cooperation integration and unity among the students.
- To eradicate the social evils prevailing in the society.

Context of the practice:

The institution fosters the spirit of social service and community belongingness among its students as it provides ample opportunities for them to engage in extension and outreach activities via Eco Club, NSS, Rovers and Rangers, and Red Ribbon Club etc. Regular cleanliness drive is undertaken by different departments and clubs involving their students on rotational basis. The objective of this practice is to keep the college

campus and surrounding area clean and also inculcate the habit of cleanliness and a sense of dignity of labour among students.

Evidence of Success: During the Covid-19 pandemic, students actively participated in sensitize the local people about Covid-19 SoPs and worked with local administration. There has been a positive and visible improvement in cleanliness of the college campus and surrounding area. This also results into a sense of selfless service and belonging to the institution in which they spend formative years of their life. Regular interaction of students with health personnel has created awareness about the menace of drug abuse among them.

Problems encountered and Resources required: There are need to provide sufficient funds and ample opportunities for the employability in community services.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The hallmark of our institution is eco- Friendly College Campus. The institution has always tried to inculcate ecosensitivity among students and imbue the students with the spirit of environmental consciousness. The college motivate students to conserve the flora and fauna available in anywhere generally and in the campus particularly. The college is located in the lap of nature. It is 76 km away from the district headquarter. Majority of the students belong to the rural background and are a part of an agrarian society. This cultural belief is used to motivate and encourage the students to save, protect and grow the forest cover. A variety of trees like Deodar, Walnut, Oak, Taxus, and Prunus species have been planted in the college. The plants are distributed among the college students to develop a sense of responsibility towards the environment. The surviving plants have grown at a healthy rate. The students take a keen interest in these activities and have successfully planted trees around their homes and villages.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Planning for online admission, preparing academic calendar, extension activities, awareness programmes, orientation programmes for the upcoming session. In order to overcome limitations imposed by Covid 19, all departments to move from conventional teaching mode to online teaching platform for teaching learning process. To complete the work of office digitisation and library automation. To start the post graduate classes in Political Science and Hindi. To start IGNOU study centre in the institution. To complete the process of private land transfer, levelling off the ground and FCA. To organise faculty development programme and national conferences in the college. To equipped the faculty members with lasted trends in the fields of education and research. To extend the extension activities in collaboration with the local bodies.