



Govt. College Seraj at Lambathach Distt. Mandi H.P. (175048)

NAAC accredited
Established Since 2007



Prospectus –Cum- Handbook of Information 2021-22.

Website : www.gclambathach.in
E-mail: gcseraj-hp@nic.in

Phone No. 01907-257681

From Principal Desk



Dear Students,

It is my proud privilege to welcome you to Government College Seraj at Lambathatch, Mandi.

The college has seen tremendous growth in the past few years. From its modest beginnings, the college has been upgraded to *Utkrisht Mahavidyalaya*. The college is one among the nine colleges in the state to be selected by the state government to be upgraded in terms of academics, skill development courses, strengthening of sports and cultural activities, building and infrastructure, digitalisation, etc.

Covid-19 has brought a change unprecedented in our lives. Striking a balance between the academic growth and safety of students has been a challenge the world over. We too have tried to strike this balance by taking the aid of technology. During the past academic session, most of the teaching work was carried out in the online mode. An extremely dedicated staff ensured that the students were provided the best guidance possible during these tough times.

The college adheres to the Standard Operating Procedures issued by the government, in letter and spirit. For the safety of students, the campus is sanitized as per the Covid protocol.

Most of the faculty members and students are vaccinated against Covid-19. I take this opportunity to urge you all to get yourselves vaccinated, if you haven't done so yet. Together we can hope to win this fight against Covid-19 and move towards building a safe teaching-learning environment.

As an institution of higher learning, we aim to transform lives of students and provide the society with ethical and educated citizens. We strive for academic excellence and hence the college offers a friendly and Conducive environment of higher learning. The college ensures that the students are provided with the best environment to learn and grow.

As you start a new academic year, I assure you that we are here to help you achieve your full potential. Put in your best efforts to achieve your goals.

I wish you every success in all your endeavours.

Dr. Rakesh Sharma
Principal

A PROFILE

Government College Seraj at Lambathach was established on July 27th, 2007 fulfilling the long standing demand of the local populace. Recently, the college has been upgraded to ***Utkrisht Mahavidyalaya*** by the Govt. of Himachal Pradesh. The college is situated in the midst of lush green forests at the confluence of Bakhali and Chetali khads (Rivulets) which lend it a panoramic view. Moreover, the location of the college is such that it is accessible from all the major feeding areas such as Janjehli, Cheuni, Baga Chanogi, Thunag, Bagsiad etc. All these places are almost at equal distance from the college.

The college is bestowed with approximately 20 bighas of land and it ensures optimum utilization of its infrastructural facilities by providing space for Library having 5000 books, Conference- cum- Seminar Hall, 5 Smart Class Rooms, Virtual Class Room, ICT Lab, Language Lab, Career Lab, Aptitude Lab and a well-furnished gymnasium.

The College offers Under Graduate Courses in Arts, Commerce and Science Streams. Career Guidance Cell has been constituted to help students in pursuing their career ambitions. The strength of students enables them to seek guidance and advice from the teachers without any hesitation. Although for an institution infrastructure matters but it makes mark by the quality of its students. It is our sincere endeavour to make our students responsible citizens of society by fostering in them the qualities of head and heart. Through various Cells and Units like NSS, Rovers and Rangers, Red Ribbon, Eco Club and NCC, the college aims at the overall development of the personality of students. In this respect the students are encouraged to participate in numerous co-curricular activities in various inter-college and university competitions.

Students are advised to make the best use of the limited resources and make efforts to achieve excellence by adopting following mission and vision of the college:

Mission of College

- To aim at the wholesome development of students through education and making them responsible citizens with global proficiency and cultural cognizance.
- The institution abides that mission by providing education to all the students coming from different strata of society with a rural backdrop and creating an amiable & conducive environment for learning.
- Our endeavour is to equip the learners with leadership qualities, to foster community – interface responsibility, and translate their learning into a lifelong commitment towards society. We cater to the needs of our students by providing them resources such as library & laboratories and by arranging career counselling for their better future.
- This make our students a proud and a respected human resource to build a constructive society and inbuilt in them values like self- discipline, simplicity, sincerity and humility.

Vision of College

- To contribute in building knowledgeable and resourceful society through education.
- A foundation must be laid for inclusive growth. We have approached the new era with the hope of an impartial, peace-loving, and cultured society. As an institution of higher learning, we have the responsibility to foster nation-building spirit among learners.
- Our vision is to concentrate on character building and enable students to contribute towards society and nation at large. The institution envisions the learners with inquiring minds, exploring new vistas, and thus making them the future leader in the global world. Our vision is designed to empower young minds with scientific temperament, environment awareness, cultural consciousness, and self-affirmation.

COLLEGE FACULTY

PRINCIPAL Dr. Rakesh Sharma		
FACULTY OF HUMANITIES		
Department of Economics Dr. Prem Prakash	Department of Music Dr. Surender Kumar	
Department of English 1. Mr. Suresh Kumar 2. Ms. Anupama Sharma	Department of Phy.Edu. Dr. Ravinder Kumar	
Department of Geography Mr. Khyal Chand	Department of Political Science Mr. Omkar Sharan Vareshwar Singh	
Department of Hindi Mr. Kushal Singh	Department of Sanskrit Vacant	
Department of History Mr. Vinod Kumar	Department of Sociology Vacant	
FACULTY OF COMMERCE		
1. Mr. Dev Raj	2. Mr. Bodh Raj	
FACULTY OF SCIENCE		
Department of Botany Mr. Lomeshwar	Department of Physics Vacant	
Department of Chemistry Dr. Manish Kumar	Department of Zoology Mr. Sanjay Chauhan	
Department of Math Vacant		
NON-TEACHING STAFF		
OFFICE STAFF	LIBRARY	CLASS IV STAFF
Superintendent Mr. Sita Ram Senior Assistant Vacant Clerk 1. Mr. Vijay Kumar 2. Vacant 3. Vacant	Librarian Vacant	1.Mr. Lal Singh 2. Mr. Labh Singh 3. Smt. Hima Devi 4. Mr. Duni Chand 5. Ms. Dalatu Devi 6. Mr. Hem Raj Store Keeper Vacant
	Assistant Librarian Mr. Rakesh Kumar	
	LABORATORY STAFF	
	SLA Mr. Ramesh Kumar JLA 1. Mr. Ganga Ram 2. Vacant LA 1. Mr. Devki Nandan 2. Mr. Kamlesh Kumar 3. Ms. Ruma Devi 4. Mr. Jai Singh 5. Vacant Tabla Instructor Vacant	

“Teel Me and I forget. Teach me and I remember. Invlove me and I learn” – Benjamin Frankli.

College Committees

Sr. No.	Committee/ Activity/ Club / Society	Incharge/ Convener/ Nodal Officer	Members
Administrative Committees			
1	College Bursar	Dr. Prem Prakash	
2	RUSA Co-ordinator	Mr. Suresh Kumar	
3	AISHE	Dr. Prem Prakash	
4	College Staff Secretary	Mr. Kushal Singh	
5	I. Q.A.C. - Internal Quality Assurance Cell	Mr. Khyal Chand	Mr. Suresh Kumar Mr. Vinod Kumar Mr. Bodh Raj Dr. Manish Kumar Mr. Sita Ram President PTA President CSCA
6	Discipline Committee	Dr. Prem Prakesh	Dr. Surender Kumar Mr. Kushal Singh Mr. Dev Raj Dr. Ravinder Kumar Ms. Anupama Sharma Mr. Rakesh Kumar
7	Anti- Ragging Committee & Squad	Dr. Prem Prakash	Dr. Surender Kumar Mr. Kushal Singh Mr. Omkar Sharan Vareshwar Singh Dr. Ravinder Kumar Mr. Lomeshwar Dr. Manish Kumar
8	Anti- Drug Abuse Committee	Mr. Omkar Sharan Vareshwar Singh	Mr. Lomeshwar Dr. Manish Kumar
9	Student Grievances & Redressal Cell	Dr. Prem Prakash	Dr. Surender Kumar Mr. Kushal Singh Ms. Anupama Sharma Mr. Lomeshwar
10	Sexual Harassment & Grievances Redressal Cell (Women)	Ms. Anupama Sharma	Mr. Sanjay Chauhan Dr. Manish Kumar Smt. Ruma Devi (LA)
11	College Development and Maintenance Committee	Mr. Khyal Chand	Dr. Ravinder Kumar Dr. Manish kumar
12	Purchase Committee	Dr. Surender Kumar	Mr. Vinod Kumar Dr. Ravinder Kumar Mr. Bodh Raj Dr. Manish Kumar Mr. Rakesh Kumar
13	Scholarship Committee	Mr. Vinod Kumar	Mr. Bodh Raj Ms. Anupama Sharma Dr. Manish Kumar Mr. Vijay Kumar
14	UGC Affairs Committee	Mr. Suresh Kumar	Mr. Khyal Chand Mr. Vijay Kumar
15	University form attestation committee	Mr. Suresh Kumar	Mr. Dev Raj Mr. Lomeshwar

Academic Committees			
1	Time Table Committee	Dr. Prem Prakash	Mr. Dev Raj Mr. Sanjay Chauhan
2	Prospectus & Identity Card Committee	Mr. Kushal Singh	Mr. Khyal Chand Mr. Suresh Kumar Ms. Anupama Sharma Mr. Sanjay Chauhan Dr. Manish Kumar
3	House Examination Committee	Mr. Khyal Chand	Mr. Suresh Kumar Mr. Devki Nandan (LA) Sh. Labh Singh (Peon)
4	Library Committee	Mr. Dev Raj	Mr. Omkar Sharan Vareshwar Singh Mr. Lomeshwar Mr. Rakesh Kumar
5	College Magazine Committee	Mr. Suresh Kumar (Chief Editor)	Hindi Section Mr. Kushal Singh English Section Ms. Anupama Sharma Planning Section Dr. Prem Prakash Pahari Section Mr. Khyal Chand Science Section Dr. Manish Kumar Commerce Section Mr. Dev Raj
6	Tutorial Group	Mr. Kushal Singh	Mr. Dev Raj Mr. Omkar Sharan Vareshwar Singh Mr. Sanjay Chauhan
7	Career Counselling Guidance & Placement Cell	Dr. Prem Prakash	Mr. Khyal Chand Ms. Anupama Sharma Mr. Bodh Raj Mr. Lomeshwar
Co-curricular Committees			
1	C.S.C.A. Advisory Committee	Dr. Surender Kumar	Mr. Dev Raj Dr. Ravinder Kumar Dr. Manish Kumar
2	Sports Committee	Dr. Ravinder Kumar	Mr. Dev Raj Mr. Rakesh Kumar
3	Culture Committee	Dr. Surender Kumar	Mr. Omkar Sharan Vareshwar Singh Ms. Anupama Sharma Mr. Bodh Raj
4	Campus Beautification Committee	Dr. Ravinder Kumar	Mr. Bodh Raj Mr. Lomeshwar
5	Disaster Management Cell	Mr. Khyal Chand	Mr. Dev Raj Mr. Suresh Kumar Dr. Ravinder Kumar Mr. Sanjay Chauhan
6	Value Education and Spiritual Awakening Committee	Mr. Suresh Kumar	Ms. Anupama Sharma Mr. Sanjay Chauhan Dr. Manish Kumar
7	Bus Pass Committee	Mr. Omkar Sharan Vareshwar Singh	Dr. Ravinder Kumar Ms. Anupama Sharma Mr. Lomeshwar

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8	Website Development Committee	Mr. Lomeshwar	Mr. Sanjay Chauhan Dr. Manish Kumar
9	Rovers and Rangers	Mr. Vinod Kumar (Rovers' Leader) Ms. Anupama Sharma (Rangers' Leader)	
10	Press & Media Committee:	Mr. Kushal Singh	Mr. Sanjay Chauhan Mrs. Anupama Sharma
11	First Aid Committee	Dr. Ravinder Kumar	Mrs. Anupama Sharma Mr. Sanjay Chauhan
12	R.T.I. Committee	Dr. Prem Prakash	Dr. Surender Kumar Mr. Sita Ram (Supdt)
13	NCC	Mr. Omkar Sharan Vareshwar Singh	
14	Sanitation and Cleanliness Committee	Dr. Manish Kumar	Ms. Anupama Sharma Mr. Sanjay Chauhan
15	National Service Scheme (NSS)	Mr. Bodh Raj	
16	Red Cross & Red Ribbon Club	Mr. Sanjay Chauhan	
17	Eco Club	Mr. Lomeshwar	

Admission Committees for Academic Year 2021-22

Sr. No.	Subject	Committee	Screening-cum Scrutiny Committee
1.	English	Mr. Suresh Kumar Ms. Anupama Sharma	Dr. Prem Prakash Dr. Surender Kumar Mr. Kushal Singh
2.	Economics	Dr. Prem Prakash	
3.	Geography	Mr. Khyal Chand	
4.	Hindi	Mr. Kushal Singh	
5.	History	Mr. Vinod Kumar	
6.	Music(V)	Dr. Surender Kumar	
7.	Political Science	Mr. Omkar Sharan Vareshwar Singh	
8.	Physical Education	Dr. Ravinder Kumar	
9.	Sociology		
10.	Commerce	Mr. Dev Raj Mr. Bodh Raj	
11.	Botany	Mr. Lomeshwar	
12.	Chemistry	Dr. Manish Kumar	
13.	Zoology	Mr. Sanjay Chauhan	

“The best way to predict your future is to create it” – Abraham Lincoln

ADMISSION CRITERIA

Academic Qualification:

- A student should have passed 10+2 class from H.P. Board of School Education Under 10+2 +3 system or any other equivalent examination recognized by H.P.U.
- The Student of NOS (National Open School) will be admitted provided they have scored requisite marks in all the five subjects. The student of NOS who have not clearly passed 10+2 examination will not be admitted in the first year of B.A./B.Com/B.Sc.
- **For B.A. 1st (Pass course):** 33% marks at +2 level, are required. However, students opt on mathematics must have 45% in aggregate or 45% marks in mathematics at +2 level.
- **For B.Sc. 1st (Pass course) :** 45% marks at +2 level in four written subjects including English. For joining Medical Group, Biology at +2 level is compulsory.
- **For B.Com. 1st (Pass course):** 45 % in four written subjects (including English) with Mathematics/Economics as compulsory subject at +2 level (40% in +2 for those students who have passed +2 under commerce Group). Arts and Science Students with 45% marks can join B.Com. 1st provided they have Mathematics or Economics at +2 level. In case of girl students, 33% in +2 level are required.

Age Limit:

- For Under-Graduate classes 23 Years for boys and 25 years for girls as on July 1st, 2021
- Three Years relaxation in age for SC/ST students (both girls and boys).
- The Vice-Chancellor, at his discretion, may give a relaxation of six months to the deserving and otherwise eligible students.

Admission Rules:

- Application forms can be filled up via online mode from anywhere. The link for the online admission is available on the college website i.e. www.gclambathach.in. Application forms can also be filled up from the college.
- Admission to various classes will be made on a purely merit basis and the recommendation of the admission committee.
- Attach your latest passport size photograph, signature, Matric, 10+2, latest Character Certificate and SC/ST/OBC/Single girl child and other relevant documents.
- Before submitting the filled form, kindly check the details thoroughly. Discrepancy, if found later, will result in the rejection of admission.
- A gap of one year or more in the academic career of an applicant must be supported by documentary evidence/ declaration as the proof of his/her activities during the period of gap.
- Applicants must produce all original certificates/documents for verification whenever called by the college office.
- The candidates who have been placed under compartment in the 10+2 examination will not be admitted to the college.
- Applicants coming from Boards/ Universities other than the H.P. Board of School Education/H.P. University must submit migration certificate in their original.
- Only those students who have passed in all subjects in 10+2 from the National Open School (Delhi) shall be admitted to B.A. /B. Com. 1st subject to the minimum eligibility conditions stated above.
- Handicapped applicants seeking fee concession must furnish their status certificate from the Medical Board having disability greater than 40%.
- Admission is also open to an applicant who has equivalent qualification from foreign University /Board /College which is recognized by Association of Indian Universities/ or the H.P. University.
- The college reserves the right to grant admission subject to the number of seats available and reservation as per University rules/roster.
- In case of any difficulty, contact the Principal or any teacher for guidance and help.

Refusal of admission

- A student placed under compartment in 10+2 examination from any board will not be eligible for admission.
- A student can be refused admission if his/her conduct during or previous stay in the college has been unsatisfactory. Such student however has the right to appeal to the Vice Chancellor whose decision shall be final.
- The failed student of any other institution will not be admitted to the college. The student who has been expelled by any college/university will not be given admission.
- The students who have passed OT/MIL examination and avail concession in the concerned subject are not eligible for the admission in the college.
- Students with the record of misconduct/ indulged in ragging in previous year will not be given admission in the current session.
- Admission is not a right it depends upon the satisfaction of Principal/Admission Committee.

UG DEGREE PROGRAMME UNDER CBCS (RUSA) For the Degree:

- A regular candidate shall have to undergo the prescribed courses of study in a college affiliated to H.P. University for a period not less than three academic years (and not more than five academic years), passed the examinations prescribed and fulfilled such conditions as have been prescribed there in.
- For the degree (B.A. /B.Com./B.Sc programme) the student will have to cumulate a minimum successful credit hours of course work over in minimum of three and a maximum of five years from the date of admission.
- Provided that not more than three attempts will be allowed to pass a course.
- The overall pass percentage is 40% under CBCS annual System.
- There is no roll on system in the admission under annual system. However the students shall be placed under compartment if they do not qualify 75% of the total number of courses in that year and the university shall give two chances for clearing the compartment papers
- Although students are allowed to have admission in the next class (e.g. 2nd year) before the declaration of 1st year result, but if anyone fails in three or more than three subjects, he/she will have to appear in the previous class i.e. 1st year.

DURATION (TIME FRAME):

The UG (TDC) programme for a regular student shall be for a minimum period of three years and a maximum of five years from the date of admission of the candidate. The candidates are advised to opt subjects after careful and thorough consultation with parents/guardians and teachers so as to avoid changes in the subjects later on.

The subjects once opted in BA 1st year shall not be changed in the next year. The selected candidates shall have to deposit the fee within specified period, if he/she fails, his/her seat will be allotted to the next candidate standing in the merit list.

The detailed outline of undergraduate programme of B.A./B.Com./B.Sc. for the session 2021-22 under annual Choice Based Credit System available, keeping in view the faculty and infrastructure of the college is given below:

DEFINITIONS OF KEY WORDS:

Core Course (CC): The purpose of fixing core papers is to ensure that all the institutions follow a minimum common curriculum so that each institution/university adheres to common minimum standard. Also the course designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

Discipline Specific Elective (DSE) Course Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

Ability Enhancement Compulsory Courses (AECC): These courses are the courses based upon the content that leads to Knowledge enhancement; i.e. Environmental Science and English/Hindi/MIL Communication. These are mandatory for all disciplines.

Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab/hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability

Generic Elective (GE) Courses: An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers.

Choice Based Credit System (CBCS): The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses).

Course: Usually referred to, as 'papers' is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.

Credit Point: It is the product of grade point and number of credits for a course.

Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week

Cumulative Grade Point Average (CGPA): It is a measure of overall cumulative performance of a student over all years. The CGPA is the ratio of total credit points secured by a student in various courses in all years and the sum of the total credits of all courses in all the years. It is expressed up to two decimal places.

Grade Point: It is a numerical weight allotted to each letter grade on a 10-point scale.

Grade Point Average (GPA): It is a measure of performance of work done in a year. It is ratio of total credit points secured by a student in various courses registered in a year and the total course credits taken during that year. It shall be expressed up to two decimal places.

Transcript or Grade Card or Certificate: Based on the grades earned, a grade certificate shall be issued to all the registered students after every year. The grade certificate will display the course details (code, title, number of credits, grade secured) along with GPA of that year and CGPA earned till that year.

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1. Arts Stream

Years	Core Courses (CC)	Ability Enhancement Comp. Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)	Elective (GE)	Credits
BA 1st Year	DSC1A =6Credit DSC1B =6 Credit DSC2A =6 Credit DSC2B =6 Credit Com. Eng. =6 Credit Com. Hindi=6 Credit Credits =36	EVS= 4 Credit Eng.= 4 Credit Credits=8	NIL	NIL	NIL	44
BA 2nd Year	DSC1A =6Credit DSC1B =6 Credit DSC2A =6 Credit DSC2B =6 Credit Com. Eng. =6 Credit Com. Hindi=6 Credit Credits =36	NIL	SEC 1 =4 Credit SEC 1 =4 Credit Credits=8	NIL	NIL	44
BA 3rd Year	NIL	NIL	SEC 3 = 4 Credit SEC 4 = 4 Credit Credits=8	DSE 1A =6 Credit DSE 1B =6 Credit DSE 2A =6 Credit DSE 2B =6 Credit Credits=24	GE 1 =6Credit GE 2 = 6Credit Credits =12	44
Total Credit in B.A. Courses 44x3						132

2. Commerce Stream

Years	Core Courses (CC)	Ability Enhancement Comp. Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)	Elective (GE)	Credits
B Com 1st Year	C-1 =6Credit C-2 =6 Credit C-3 =6 Credit C-4 =6 Credit Com. Eng. =6 Credit Com. Hindi=6 Credit Credits =36	EVS =4 Credit Eng.= 4 Credit Credit = 8	NIL	NIL	NIL	44
B Com 2nd Year	C-5 =6Credit C-6 =6Credit C-7 =6Credit C-8 =6Credit Com.Eng. =6Credit Con.Hindi =6Credit Credits =36	NIL	SEC 1 =4 Credit SEC 1 =4 Credit Credits=8	NIL	NIL	44
B Com 3rd Year	NIL	NIL	SEC 3 = 4 Credit SEC 4 = 4 Credit Credits=8	DSE 1A =6 Credit DSE 1B =6 Credit DSE 2A =6 Credit DSE 2B =6 Credit Credits=24	GE 1 =6 Credit GE 2 = 6Credit Credits =12	44
Total Credit in B.Com. Courses 44x3						132

"If you want to shine like a sun, first burn like a sun."- Dr. A. P. J. Abdul Kalam

3. Science Stream

Years	Core Courses (CC)	Ability Enhancement Comp. Course (AECC)	Skill Enhancement Course(SEC)	Discipline Specific Elective (DSE)	Credit
B Sc 1st Year	DSC 1A =6 Credit DSC 1B =6 Credit DSC 2A =6 Credit DSC 2B =6 Credit DSC 3A =6 Credit DSC 3B =6 Credit Credits =36	EVS= 4 Credit Eng= 4 Credit Credits=8	NIL	NIL	44
B Sc 2nd Year	DSC 1C =6 Credit DSC 1D =6Credit DSC 2C =6Credit DSC 2D =6Credit DSC 3C =6Credit DSC 3D =6Credit Credit = 36	NIL	SEC 1=4Credit SEC 2=4Credit Credits=8	NIL	44
B Sc 3rd Year	NIL	NIL	SEC3= 4Credit SEC4=4 Credit Credits=8	DSE 1A =6 Credit DSE 1B =6 Credit DSE 2A =6 Credit DSE 2B =6 Credit DSE 3A =6 Credit DSE 3B =6 Credit Credits=24	44
Total Credit in B.Sc. Courses 44x3					132

Subject Offered for B.A.

Sr. No.	Course Code	Subject Combination (opt any one)
1	Economics	English, Geography, Hindi, Pol. Science, Sociology
2	English	Economics, History, Music (v), Physical Education, Pol. Science
3	Hindi	Economics, History, Music(v), Physical Education , Pol. Science
4	History	English, Geography, Hindi, Pol. Science, Sociology
5	Geography	Economics, History, Music(v), Physical Education, Pol. Science
6	Music(v)	English, Geography, Hindi, Pol. Science, Sociology
7	Physical Education	English, Geography, Hindi, Pol. Science, Sociology
8	Political Science	Economics, History, Music(v), English, Sociology
9	Sociology	Economics, History, Music(V), Physical Education, Pol. Science

“Take up one idea. Make that one idea your life; dream of it; think of it; live on that idea. Let the brain, the body, muscles, nerves, every part of your body be full of that idea, and just leave every other idea alone. This is the way to success, and this is the way great spiritual giants are produced.”

– Swami Vivekananda

Fee Structure

S. N.	Fee & Fund	Boys
Govt. Account		
1	Admission fee	25.00
2	Tuition fee (only for boys)	600.00
3	Re- admission 1 st time	100.00
4	Re-admission 2 nd time	200.00
	Late admission fee (per day)	10.00
University Charges		
1	Uni. registration fee	200.00 (HP Board) 400.00 (other Board)
2	Uni. development fee	250.00 (100.00 for IRDP)
3	Uni. continuation fee	10.00 (Only for 2 nd & 3 rd year)
4	Uni. sports fee	15.00
5	Uni. youth welfare fee	15.00
6	Uni. holiday home fee	1.00
College Fund		
1	Library security (Refundable)	100.00 (Only for 1 st Year)
2	House exam fund	25.00
3	Building fund	120.00
4	Campus development beautification fund	10.00
5	Book replacement fund	25.00
6	Identity card	10.00

7	Duplicate identity card	20.00
8	Magazine fund	50.00
9	Furniture repair & replacement fund	10.00
10	Student aid fund	2.00
11	NCC fund	5.00
12	Culture activity fund	20.00
13	Computer & internet fund	20.00
14	Amalgamated fund	300.00
15	Sports fund	240.00
16	Rover and ranger fund	60.00
17	Youth red cross fund	40.00
18	Medical fund	6.00
Practical Fee		
1	Geography	180.00
2	Computer	180.00
3	Music	180.00
4	Chemistry	240.00
5	Zoology	240.00
6	Botany	240.00
7	Physics	240.00
Absentee & Re- Admission		
1	Absence fine (Per period)	1.00
2	Absence fine (Per practical)	3.00
3	Absence (House test)	10.00
4	Later return of library book	1.00

Note:

- * PTA Fund @600.00 will be collected in two instalments (300.00 per instalment).
- * The above mentioned fee and fund are subject to change as per HPU/ Govt. instruction.
- * The Library Security will lapse if it is not claimed within one year after the college.
- * Boy students with special abilities (with minimum disability of 40%) will be exempted from tuition fee of Rs. 600.
- * Fees and funds once paid shall not be refunded in any case.

Migration

- Migration from another college and vice versa is governed by H.P. University rules.
- Migrating student must bring with him/her.
 - Lecture attendance statement.
 - Statement of Marks obtained in Mid Term Tests.
 - Character Certificate from the Principal of the college last attended.
- Provisional admission to the college in such cases is not permissible.
- After migration has been granted and notified by the University, the student must join the second college within the period/date given by the university.
- The first college is entitled to the tuition fee for the month in which the University sanctioned the migration.
- No migration certificate can be issued unless the student is registered with the University.
- The admission of a student migrating from another University or migrating from the same course to the affiliated college shall be governed by the regulations formed by the Executive Council on this behalf from time to time.
- The admission of a student migrating from another University shall be treated as provisional and shall be confirmed when he/she produces the migration certificate and the certificate of good conduct from the Head of the Institution last attended provided however that the student disqualified by any other University shall not be given admission during the period of disqualification.

Sports and Gymnasium

The college provides optimum facilities for various games viz. Athletics, Kho-Kho, Kabbadi, Badminton, Table Tennis, and Volley ball, Cricket etc. Besides the college provides gym facilities to maintain the physical and mental fitness of the students. The students are encouraged to actively participate in all the groups of the H.P.U. Youth Festival and Inter-college sports competitions.

Cultural activities

Keeping in view the rich cultural background of the valley, the college facilitates the students with a variety of Musical Instruments under the able guidance of the efficient mentor. The students participate in the H.P.U. Youth Festival and Inter-college culture activities.

Library

As the College has started functioning since 2007 and college have its new arts block building fully equipped with all facilities. In this building the college provides a space for those who love to read the books, periodicals and newspapers. Besides having a collection of useful books, the college has also applied for connectivity to the e- library by which the students can have an access to larger number of books through internet. The books are issued to the students on production of library card to read at home. In addition to this there are certain rules and regulation which are to be followed while issuing and returning of books in the library as appended below:

- Always keep your Identity cum library card with you.
- Reference books will not be issued.
- Books should not be spoiled by underlining, marking or writing on it.
- In case of a loss of a book or any damage, the borrower has to replace the book with a new copy.
- After due date, the fine Rs. 1/- per day will be charged.
- In case of loss of a book, the student will have to replace the book or pay fine in addition to pay present price of the book with the special permission of the Principal.

Parent-Teacher Association

The college has a very active Parent Teacher Association (PTA). All parents are members of the association. The PTA meetings are organized at regular intervals as decided by the PTA Body. The executive body of PTA is formed by electing the members from amongst the parents in General House at the beginning of session. The date of the General House has been mentioned in the college calendar and no separate notice will be given for the same. The parents are requested

to attend meeting on the date mentioned in the prospectus.

Old Students' Association (OSA)

Old Students' Association (OSA) is the back bone of any institution. The college has an Old Students Association which was formed on 8th April 2019. The need of such an association was realized for active participation of the students for progression of the institution through financial as well as nonfinancial sources. The members of OSA give objective feedback on various aspects of the college for its betterment. Although they have not contributed anything financially yet, but they are a source of inspiration for the students as they remain consistently concerned for the improvement, and advancement of the institution.

Tutorial Groups

In order to build a healthy student teacher relationship and to address specific problems of students, the college has made different tutorial groups. The group meets once a week. The group organizes academic and co-curricular activities.

Career-Guidance Cell

To cope with the requirements of today's competitive world, a Career- Guidance Cell has been constituted in the college campus. The Cell is very active and organizes job oriented seminars and also provides coaching free of cost.

College Student Central Association (CSCA)

The CSCA is constituted according to the schedule notified by H.P. University. The CSCA plays a crucial role in the college activities by involving the students in various co-curricular activities. It helps the college in organizing functions and maintaining a healthy academic environment.

National Service Scheme (NSS)

There is a half unit (comprising of 50 students) of NSS functional in the college which actively participates in various social service. The NSS unit of college performs regular activities in the campus and one week special camp is organized every year to develop moral and social values among students.

NCC

The NCC of Independent India was inaugurated on 15 Jul 1948. It is an Indian youth organization, which has now become the largest uniformed youth organization in the world. NCC has been started in the college from 24th December, 2020. The college has total 54 seats for the boys and girl cadets.

The NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens. Further, it aims at creating a pool of organized, trained, and motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they choose. Needless to say, the NCC also provides an environment conducive to motivating young Indians to join the armed forces.

Rovers and Rangers

To inculcate the spirit of adventure and good values in the students, Bharat Scouts and Guides unit has been introduced in the college. Students are registered as Rovers (Boys) and Rangers (Girls) and are being benefited through this participation. College have Rovers and Rangers unit to perform social activities in various sectors and inculcate social, and ethical values among students.

Youth Red Cross

Youth Red Cross Unit under the sponsorship of Indian Red Cross Society is also functioning in the college. The students are enrolled in this unit every academic session to develop the values of social service.

College Magazine 'Serajika'

To nourish the creative needs of the students, to provide a platform to them and to give voice to their dreams and aspirations, the college regularly publishes its magazine 'SERAJIKKA' annually. A student editor in each of the six sections namely Hindi, English, Commerce, Science, Pahari, and Planning Forum works under the guidance of a staff editor. The response of the students is tremendous which is evident from the number of contributions to all the sections.

Scholarship/Financial Assistance**➤ Scholarship**

- Dr. Ambedkar Post Matric Scholarship Scheme for the economically backward classes.
- IRDP Scholarship scheme.
- Kalpana Chawla Chhatravritti Yojana.
- Post matric scholarship scheme to OBC students.
- Post Matric scholarship scheme to SC Students.

➤ Assistance

- Brother/ Sister concession as per the rules applicable
- Prizes / Awards

The Students who excel in academics, sports, cultural and other co-curricular activities are suitably honored and awarded for their achievements. These awards/ prizes are given to them in the Annual Prize Distribution Function of the college in month of February/ March every year.

➤ Examination

For the students of B.A./B.Sc./B.Com. 1st and CBSC (Annual System RUSA) pattern and Mid-Term test will be held on month of Nov/Dec. There after End-Term Examination shall be conducted by H.P.U. by the end of each year during the months of April/May.

As the case of Continuous Comprehensive Evaluation (CCE) which have the following two components:

- Continuous comprehensive Assessment (CCA) accounting for 30% of the final grade, a student gets in a course B.A./B.Com./B.Sc. 1st, 2nd, & 3rd Year.
- End Term Examination (ESE) accounting for the remaining 70% of the final grade that the student gets in a course of B.A./B.Com./B.Sc. 1st, 2nd & 3rd Year.

➤ Mid-Term (Minor) Tests-

There will be one mid-term test for all stream after covering the 2/3 syllabus or covered so far in all the classes, Maximum Marks will be as follow:

- 10/ 15 marks for the students of BA/ B Com & B Sc 1st, 2nd & 3rd Year.

➤ Seminar/Assignment/Class Test/Presentation:

- The remaining 15/10 marks of B.A./B.Sc. /B.Com. 1st, 2nd & 3rd year will be awarded as class test and on basis of seminar/Assignment.

➤ Classroom Attendance:-

5 marks of B.A./B.Sc. /B.Com. 1st, 2nd & 3rd year will be awarded as class attendance. Each student will have to attend a minimum of 75% Lectures/tutorials/practicals. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination (ESE).

- Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason (s) for absence to the authorized functionaries.
- Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate
- Provided that exemption from 75% attendance criterion will be given to those who participated in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.
- Provided further that those getting the exemptions, excluding exemptions for co-curricular activities, will not be entitled for getting the CCA marks for class-room attendance.

Classroom Attendance Incentive:

Those having below than 75% attendance (for those participating in Co-curricular activities, 25% will be added to per cent attendance) will be added to per cent attendance will be awarded CCA marks as follows:

* 75% to	80%	1 marks
* 81% to	85%	2 marks
* 86 % to	90%	3 marks
* 91% to	95%	4 marks
* > 95%		5 marks

Code of Conduct

➤ Attendance

- 75% lecture attendance is compulsory for appearing in the University Examination.
- A student who remains absent continuously for 10 days, his/her name will be struck- off from the college rolls. If the name of a student is struck off twice then he/she will not be re-admitted in the college.
- A student is liable to pay all dues & fines as long as his/ her name remains on the college rolls.
- The principal reserves the right of expulsion of any student.

➤ Leave Rules

- Application for any kind of leave should be submitted well in time.
- Leave up to three days will be sanctioned by the tutor. Leave for more than three days will be sanctioned by the Principal on the recommendation of the concerned subject teacher/senior tutor.
- In case of medical leave for a period of over three days the applicant must produce a medical certificate.

➤ Identity Card

- Every student will be issued an Identity card. Since I-Card is the only way to identify/differentiate a bonafide college student from an outsider, every student must always keep/carry it with him/her and must produce whenever required otherwise, he/she will be considered an outsider and will be punished accordingly
- In case if the I-Card is lost, a duplicate card will be issued only after an FIR registered with the nearest Police Station

➤ Acts of Discipline

Any of the following activities will be considered a breach of discipline:

- Writing obscenities/dirty words on black boards, wall or furniture and banging doors etc.
- Damaging the college property.
- Loitering about the corridors and causing disturbance to the classes.
- Possessing drugs and smoking in the campus.
- Bringing outsiders/miscreants/anti-social elements to the college.
- Sticking any kind of bills/notices on the notice board without the prior permission of the Principal.
- Creating any kind of violence in the campus.
- Ragging in any form.
- Holding of any kind of meeting in the campus without prior permission.
- Use mobile phones by the students in and around the class rooms is strictly banned and defaulters will be penalized.

Ragging

All students must note that Ragging inside/outside the college is an offence. "Ragging means any conduct whether by words spoken or written or by any act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or in disciplined activities which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension there of in a fresher or a junior student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student." Students are informed that under the orders of Hon'ble Supreme Court of India vide its judgment/order dated 4 May 2001, 16 May 2007 and 11 Feb. 2009 has outlined various steps which must be taken by Education Institutions so as to eliminate ragging from the Education System. If any student found indulging in ragging directly or indirectly, the college shall be obliged Under the rule 22, 17 (a) (b) (c) (d) of H.P. University ordinance to expel the guilty student from the College/Hostel. Punishment includes imprisonment, fine or both expulsion from the institution, suspension from the institution or classes for a period or with a public apology.

➤ Punishable Factors of ragging:

- Withholding scholarship or other benefits.
- Debarring from representation in events.
- Withholding of result.
- Legal proceedings under criminal law by lodging FIR.

➤ Abetment to ragging

- Criminal conspiracy to rag.
- Unlawful assembly and rioting while ragging.
- Assembling of people during ragging.
- Violation of decency and morals through ragging.
- Injury to body causing hurt or grievous hurt.
 - Wrongful restraint.
 - Wrongful confinement.
 - Use of criminal force.
 - Extortion.
 - Criminal trespass.
 - Offence against property.
 - Criminal intimidation.
 - Physical or mental torture
 - Attempts to commit any or all of the above mentioned offences against the victim(s).

Anti-Ragging Committee & Squad:

Sr. No.	Name of Members	Mobile No
1	Dr. Prem Prakash (Convener)	9418380012
2	Dr. Surender Kumar	9418295048
3.	Mr. Kushal Singh	9418608916
4	Mr. Omkar Sharan Vareshwar Singh	7018154456
5.	Dr. Ravinder Kumar	9817469347
6.	Mr. Lomeshwar	8360176853
7.	Dr. Manish Kumar	7018315506

Students are advised to contact the above Anti Ragging Committee & Squad Members. In case they feel aggrieved or harassed or tortured by any students in and around the college premises. Senior students should co-operate their juniors in day to day activities. It will be a collective responsibility of all the above committee/squad members to curb the menace of Ragging in the campus. Any student victim of ragging, harassment or torture should inform the Head of the institution/Anti Ragging Committee & Squad Members for appropriate action.

Zero Tolerance to Ragging

In accordance with the order of the hon'ble Supreme court of india, if any incident of ragging comes to the notice of the college authorities, the student, concerned shall be given liberty to explain; if his/ her explanation is not found satisfactory, he/she would be expelled from the institution.

Help Line: 01907-257681

Anti Somoking/ Anti Tobacco

Smoking and use of Tobacco products are strictly prohibited in the college campus. Any one found smoking or using products will have to pay a fine of Rupees 200/- in addition to suspension or expulsion from the college.